

HUBBARD COMMUNICATIONS OFFICE
Saint Hill Manor, East Grinstead, Sussex

HCO POLICY LETTER OF 26 SEPTEMBER 1978R
REVISED 8 DECEMBER 1978

Remimeo

(Cancels BPL 14 Nov 76RA I (PILOT)
SENIOR CLASS IV)
(Revisions in Script)
(Ellipses indicate Deletions)

HUBBARD CLASS IV GRADUATE
(AUDITOR AND CASE SUPERVISOR)
COURSE

NAME: _____ ORG/MISSION: _____

POST: _____

DATE STARTED: _____ DATE COMPLETED: _____

PREREQUISITES: HUBBARD ADVANCED AUDITOR (Class IV)
NEW ERA DIANETICS GRADUATE

LENGTH OF COURSE: 5 weeks full time.

STUDY TECH: Full application of all Study Tech per the Student Hat must be used throughout this course.

PURPOSE: The purpose of this course is to further train the Class IV Auditor in more advanced skills and data, resulting in his ability to audit and C/S any pc on any actions or repairs up to Level IV. This includes the Int Rundown, the End of Endless Int Repair RD, Word Clearing, major correction lists, Confessionals, PTS Rundowns, . . . and others.

CERTIFICATE: The graduate of this course is awarded the certificate of HUBBARD CLASS IV GRADUATE (AUDITOR AND CASE SUPERVISOR) (PROVISIONAL).

NOTE: Starrates and twin checkouts are not given on this course. The student attests, by signing his name on the blank space across from the checksheet items, that he fully understands and can apply the data. Drills are to be done fully to their result.

BASIC TEXTS: THE TECHNICAL BULLETIN VOLUMES
THE TECH DICTIONARY
THE PHOENIX LECTURES
SCIENCE OF SURVIVAL

The student must have these books and Bulletins and consult them during his course of study.

OA. THE BASIC BOOKS

The following basic books are to be read outside of course hours before completion of the course.

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|----|----------------------|-------|-------|-------|
| 1. | THE PHOENIX LECTURES | _____ | _____ | _____ |
| 2. | SCIENCE OF SURVIVAL | _____ | _____ | _____ |

PART ONE - AUDITING SECTION

A. ORIENTATION

- | | | | | | |
|----|-------------------|---|-------|-------|-------|
| 1. | HCO PL 7 Feb 65 | KEEPING SCIENTOLOGY | _____ | _____ | _____ |
| | Reiss. 15.6.70 | WORKING | | | |
| 2. | HCO PL 17 Jun 70R | TECHNICAL DEGRADES | _____ | _____ | _____ |
| | Rev. 9.4.77 | | | | |
| 3. | HCO PL 16 Apr 65 | THE "HIDDEN DATA LINE" | _____ | _____ | _____ |
| 4. | HCOB 13 Sep 65 | OUT-TECH AND HOW TO GET IT IN | _____ | _____ | _____ |
| 5. | HCOB 23 Oct 75 | TECHNICAL QUERIES | _____ | _____ | _____ |
| 6. | HCOB 24 Jan 77 | URGENT IMPORTANT TECH CORRECTION ROUND UP | _____ | _____ | _____ |

B. TRs

- | | | | | | |
|----|--------------------|------------------------------|-------|-------|-------|
| 1. | HCOB 16 Aug 71R II | TRAINING DRILLS REMODERNIZED | _____ | _____ | _____ |
| | Rev. 5.7.78 | | | | |
| 2. | <u>DRILL:</u> | | | | |
| | OT TR 0 | _____ | _____ | _____ | TR 2 |
| | TR 0 | _____ | _____ | _____ | TR 2½ |
| | TR 0 BB | _____ | _____ | _____ | TR 3 |
| | TR 1 | _____ | _____ | _____ | TR 4 |

C. E-METER DRILLS

Reference: BOOK OF E-METER DRILLS, HCOB 22 Jul 78 ASSESSMENT TRs.

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|-----|-------|-------|-------|-------|-----|-------|-------|-------|-------|
| 1. | EM 5 | _____ | _____ | _____ | 12. | EM 16 | _____ | _____ | _____ |
| 2. | EM 6 | _____ | _____ | _____ | 13. | EM 17 | _____ | _____ | _____ |
| 3. | EM 7 | _____ | _____ | _____ | 14. | EM 18 | _____ | _____ | _____ |
| 4. | EM 8 | _____ | _____ | _____ | 15. | EM 19 | _____ | _____ | _____ |
| 5. | EM 9 | _____ | _____ | _____ | 16. | EM 20 | _____ | _____ | _____ |
| 6. | EM 10 | _____ | _____ | _____ | 17. | EM 21 | _____ | _____ | _____ |
| 7. | EM 11 | _____ | _____ | _____ | . | . | _____ | _____ | _____ |
| 8. | EM 12 | _____ | _____ | _____ | 18. | EM 23 | _____ | _____ | _____ |
| 9. | EM 13 | _____ | _____ | _____ | 19. | EM 24 | _____ | _____ | _____ |
| 10. | EM 14 | _____ | _____ | _____ | . | . | _____ | _____ | _____ |
| 11. | EM 15 | _____ | _____ | _____ | 20. | EM 26 | _____ | _____ | _____ |
| | | | | | 21. | EM 27 | _____ | _____ | _____ |

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|-----|---|-------|-------|-------|
| 22. | <u>DRILL:</u> Drill your assessment TRs until they are natural, easy and <u>very good</u> . | _____ | _____ | _____ |
|-----|---|-------|-------|-------|

D. E-METER DATA

- | | | | | | |
|----|----------------|----------------------------|-------|-------|-------|
| 1. | HCOB 18 Mar 74 | E-METER SENSITIVITY ERRORS | _____ | _____ | _____ |
|----|----------------|----------------------------|-------|-------|-------|

- 2. DEMO: Why the sensitivity must be set correctly for every pc.
- 3. HCOB 20 Sep 78 AN INSTANT F/N IS A READ
Reiss. 9.10.78
- 4. DEMO: The principle "An Instant F/N Is a Read" until you fully understand why an instant F/N is a read and when you would take one up on a correction list.
- 5. HCOB 4 Dec 78 HOW TO READ THROUGH AN F/N
- 6. DRILL: Drill reading through an F/N per the drill described in the above HCOB.
- 7. HCOB 18 Apr 68 NEEDLE REACTIONS ABOVE GRADE IV
- 8. HCOB 3 Aug 65 AUDITING GOOFS, BLOWDOWN INTERRUPTION
- 9. DEMO: Why the auditor must not move or speak during a blowdown.
- 10. HCOB 25 Sep 63 SCIENTOLOGY I-IV ADEQUATE TONE ARM ACTION
- 11. CLAY DEMO: A pc's gain is directly proportional to Tone Arm Action.
- 12. HCOB 24 Jul 64 SCIENTOLOGY III & IV COUNTERS, USE OF
- 13. HCOB 23 Nov 61 METER READING
- 14. HCOB 23 May 62 VERY IMPORTANT, E-METER READS, PREPCHECKING HOW METERS GET INVALIDATED
- 15. DEMO: The consequences of missing meter reads.
- 16. HCOB 3 Dec 78 UNREADING FLOWS
- 17. HCOB 27 May 70R UNREADING QUESTIONS AND ITEMS
Rev. 3.12.78

E. DATING AND LOCATING

- 1. HCOB 15 Nov 78 DATING AND LOCATING
- 2. DRILL:
Reference: BOOK OF E-METER DRILLS

EM 22 E-Meter Hidden Date, This Life
EM 25 Track Dating
- 3. DRILL:

Dating to blow
Locating to blow
Repairing a wrong date
Repairing a wrong location

F. RELEASE AND REHAB DATA

- 1. HCOB 11 Feb 66 FREE NEEDLES, HOW TO GET THEM ON A PC
- 2. HCOB 12 Jul 65 STATES OF BEING ATTAINED BY PROCESSING, TYPES OF RELEASES
- 3. DEMO: The stages of Release.
- 4. HCOB 20 Sep 66 MINUS SCALE RELEASES: ARC STRAIGHTWIRE, DIANETIC

- | | | | | | | |
|----|---------------|--------------|---------------------------------|-------|-------|-------|
| 5. | HCOB | 21 Jul 65 | RELEASE REHABILITATION | _____ | _____ | _____ |
| 6. | HCOB | 7 Nov 65 | RELEASE REHABILITATION
ERROR | _____ | _____ | _____ |
| 7. | HCOB | 18 Nov 66 | REHAB ON SELF ANALYSIS | _____ | _____ | _____ |
| 8. | <u>DEMO</u> : | How to rehab | S.A. Lists | _____ | _____ | _____ |

G. TWO-WAY COMM - ADDITIONAL DATA

- | | | | | | | |
|----|------|-------------|--|-------|-------|-------|
| 1. | BTB | 14 Mar 71RA | TALKING THE TA DOWN (A
Rev. 18.12.74
Re-Rev. 26.2.77 | _____ | _____ | _____ |
| 2. | HCOB | 16 Feb 72 | C/S Series 74
TALKING THE TA DOWN
MODIFIED | _____ | _____ | _____ |
| 3. | BTB | 10 Jul 70 | TWO-WAY COMM - A CLASS III
ACTION | _____ | _____ | _____ |

H. WORD CLEARING DATA

- | | | | | | | |
|-----|---------------|---|--|-------|-------|-------|
| 1. | HCOB | 8 Jul 74R I | Word Clearing Series 53R
Rev. 24.7.74
CLEAR TO F/N | _____ | _____ | _____ |
| 2. | <u>DEMO</u> : | Why words cleared on the meter must be
F/Ned. | | _____ | _____ | _____ |
| 3. | HCOB | 30 Jun 71R II | Word Clearing Series 8RB
Rev. 9.8.71
Re-Rev. 11.5.72
STANDARD C/S FOR WORD
CLEARING IN SESSION
METHOD ONE | _____ | _____ | _____ |
| 4. | BTB | 28 Jun 71R | W/C Series 6R
Rev. 20.11.74
METHOD TWO, METERED WORD
CLEARING IN THE COURSE
ROOM | _____ | _____ | _____ |
| 5. | HCOB | 2 Jan 72 | Word Clearing Series 30
WC1 COMES FIRST | _____ | _____ | _____ |
| 6. | HCOB | 22 Feb 72RA | Word Clearing Series 32RA
Rev. 26.3.72
Re-Rev. 8.7.74
WORD CLEARING METHOD 4 | _____ | _____ | _____ |
| 7. | <u>DEMO</u> : | The purpose of Method 4 Word Clearing. | | _____ | _____ | _____ |
| 8. | <u>DEMO</u> : | How Method 4 Word Clearing is done. | | _____ | _____ | _____ |
| 9. | HCOB | 17 Aug 72R | W/C Series 42R
Rev. 8.7.74
Tape Course Series 10
METHOD 4 NOTES | _____ | _____ | _____ |
| 10. | HCOB | 10 Jan 77 | W/C Series 55
HOW TO WIN WITH WORD
CLEARING | _____ | _____ | _____ |
| 11. | <u>DEMO</u> : | Why excellent TRs and metering are
vital to Word Clearing success. | | _____ | _____ | _____ |
| 12. | BTB | 30 Jan 73RA | W/C Series 46RA
Rev. 29.12.73
Re-Rev. 20.11.74
METHOD 9 | _____ | _____ | _____ |
| 13. | <u>DEMO</u> : | How Method 9 Word Clearing is done. | | _____ | _____ | _____ |
| 14. | HCOB | 8 Jul 74R II | C/S Series 92R
Rev. 24.7.74
WORD CLEARING ERRORS | _____ | _____ | _____ |
| 15. | HCOB | 13 Sep 71 | W/C Series 23
TROUBLE SHOOTING | _____ | _____ | _____ |
| 16. | HCOB | 23 Mar 78R | W/C Series 59R
Rev. 12.11.78
WORD CLEARING DEFINITIONS | _____ | _____ | _____ |
| 17. | HCOB | 27 Nov 78 | W/C Series 35RF
WORD CLEARING CORRECTION
LIST | _____ | _____ | _____ |

J. HANDLING THE PTS - ADDITIONAL STEPS

1. HCOB 17 Apr 72 C/S Series 76
C/SING A PTS RUNDOWN
2. DEMO: At what point a PTS Rundown is done. _____
3. DEMO: The EP of the PTS Rundown. _____
4. HCOB 9 Dec 71RC PTS RUNDOWN
Rev. 25.9.78 _____
5. DEMO: The steps of the PTS Rundown. _____
6. HCOB 3 Jun 72RA PTS RUNDOWN, FINAL STEP
Rev. 25.9.78 _____
7. HCOB 20 Jan 72R PTS RUNDOWN ADDITION
Rev. 25.9.78 _____
8. HCOB 16 Apr 72 PTS RUNDOWN CORRECTION
LIST _____
9. HCOB 27 Jul 76 PTS RUNDOWN AND VITAL INFO
RD POSITION CORRECTED _____
10. DRILL: Do S & Ds on a coach, using fruit words
until you can do them easily. _____
11. DRILL: Each of the steps of the PTS Rundown. _____
12. DRILL: Assessing and Handling the PTS Rundown
Correction List. _____

K. CONFSSIONAL DATA

1. HCOB 23 Dec 59 RESPONSIBILITY _____
2. DEMO: a) The cause of individuation. _____
b) The meaning of responsibility. _____
3. HCOB 6 Jun 69 PREDICTION AND
CONSEQUENCES _____
4. HCOB 28 Nov 70 C/S Series 22
PSYCHOSIS _____
5. CLAY DEMO: Insanity. _____
6. HCOB 10 May 72 ROBOTISM _____
7. HCOB 15 Nov 72 II STUDENTS WHO SUCCEED _____
8. CLAY DEMO: Why a student who is withholding
has difficulties with his studies. _____
9. HCOB 13 Dec 61 VARYING SEC CHECK QUESTIONS _____
10. DEMO: a) When to vary the question. _____
b) How to vary the question. _____
11. HCOB 30 Mar 60 INTERROGATION _____
12. HCOB 16 Nov 61 SEC CHECKING GENERALTIES
WON'T DO _____
13. DEMO: How to handle the pc who gives off
someone else's overt. _____
14. HCOB 15 Mar 62 SUPPRESSORS _____
15. CLAY DEMO: A Suppressor. _____
16. HCOB 8 Sep 64 OVERTS, WHAT LIES BEHIND
THEM? _____
17. DEMO: What lies behind overts. _____
18. BTB 29 Mar 63 SUMMARY OF CONFSSIONALS
Reiss. 6.3.77 _____
19. BTB 30 Jul 70 THE TECH AND ETHICS OF
Reiss. 6.3.77 CONFSSIONALS _____
20. DEMO: What lies behind an overt of omission. _____
21. HCOB 12 Feb 62 HOW TO CLEAR WITHHOLDS AND
MISSED WITHHOLDS _____
22. HCOB 17 Apr 77 RECURRING WITHHOLDS AND
OVERTS _____
23. DEMO: The handling for recurring withholds
and overts. _____

- 24. HCOB 30 Nov 78 CONFESSONAL PROCEDURE
- 25. DEMO: What to do in a confessional at the first sign of trouble.
- 26. DEMO: How poor TR 2 can mess up a pc in a confessional.
- 27. HCOB 10 Nov 78R I PROCLAMATION POWER TO FORGIVE
Rev. 3.12.78
- 28. HCO PL 10 Nov 78 II "POWER TO FORGIVE" CERTIFICATE
- 29. HCOB 10 Nov 78R-1 PROCLAMATION: POWER TO FORGIVE - ADDITION
Addn. of 26.11.78
- 30. CLAY DEMO: The cause of any adverse reaction to the proclamation of forgiveness and what the auditor should do.
- 31. HCOB 28 Nov 78 AUDITORS WHO MISS WITHHOLDS, PENALTY
- 32. HCOB 7 May 77 LONG DURATION SEC CHECKING
- 33. HCOB 1 May 77 III FORMULATING CONFESSONAL QUESTIONS
- 34. DRILL: Write up 3 short sets of confessional questions that you would use on three different types of pcs. Turn these in to the Supervisor.
- 35. HCOB 1 Mar 77 II CONFESSONAL FORMS
- 36. DRILL:
 - a) Handling a pc who is trying to get off motivators, justifications or someone else's withholds.
 - b) Handling a pc who is nattering.
 - c) Handling a pc who is misdirecting the auditor.
 - d) Handling a pc who isn't talking.
 - e) Handling a dirty needle.
 - f) Murder routine.
- 37. BTB 8 Dec 72RC CONFESSONAL REPAIR LIST
Rev. 6.3.77 LCRC
Re-Rev. 4.6.77
- 38. DRILL: Assessing and handling each item on the LCRC until you can do so easily and correctly.

L. INTERIORIZATION RUNDOWN SERIES

- 1. HCOB 4 Oct 78 Int RD Series 1
INTERIORIZATION HANDLING SIMPLIFIED
- 2. DEMO: Why you would begin Int by running engram chains.
- 3. HCOB 4 Jan 71R Int RD Series 2
Rev. 24.9.78 EXTERIORIZATION AND HIGH TA
THE INTERIORIZATION RD
REVISED
- 4. DEMO: a) Exteriorization
b) Interiorization
- 5. DEMO: How the beginning of Exterior is Interior.
- 6. DEMO: The procedure for getting the Int Button that you will run.
- 7. DEMO: a) Earlier beginning and b) Earlier Incident and how each relates to running Int.

- 8. CLAY DEMO: Each step of the Int Rundown, including full Dianetic EP of a chain. _____
- 9. CLAY DEMO: The EP of Int. _____
- 10. HCOB 30 May 70R Int RD Series 3 _____
Rev. 23.9.78 INTERIORIZATION INTENSIVE
2 WAY COMM _____
- 11. DEMO: Two Way Comm on Int. _____
- 12. HCOB 24 Sep 78R I Int RD Series 4R _____
Rev. 21.11.78 URGENT IMPORTANT, THE END
OF ENDLESS INT REPAIR RD _____
- 13. DEMO: When you would use the End of Endless Int Repair Rundown. _____
- 14. DEMO: Each step of the End of Endless Int Repair RD. _____
- 15. HCOB 6 Dec 78 REVIVIFICATION _____
- 16. DEMO: Revivification. _____
- 17. DEMO: "Returning" to an incident. _____
- 18. HCOB 25 Sep 78 I Int RD Series 5 _____
QUAD COMMANDS FOR INT
BUTTONS _____
- 19. DRILL: The steps of the End of Endless Int Repair RD, assessing various buttons and flows, until you feel confident doing it. _____
- 20. HCOB 11 Apr 70R Int RD Series 6 _____
Rev. 23.9.78 AUDITING PAST EXTERIOR _____
- 21. HCOB 6 May 70R Int RD Series 7 _____
Rev. 24.9.78 BLOWS - AUDITING PAST
EXTERIOR _____
- 22. DEMO: What happens when you audit a pc past exterior. _____
- 23. HCOB 20 Aug 70R Int RD Series 8 _____
Rev. 23.9.78 INTERIORIZATION RUNDOWN
MUSTS _____
- 24. HCOB 13 Jan 71R Int RD Series 9 _____
Rev. 24.9.78 EXTERIORIZATION _____
- 25. HCOB 16 Dec 71RB Int RD Series 10 _____
Rev. 24.9.78 C/S Series 35RB
INTERIORIZATION ERRORS _____
- 26. DEMO: Four of the errors that could lead to excessive Int Repair and how you would prevent each. _____
- 27. HCOB 24 Sep 71R Int RD Series 11 _____
Rev. 24.9.78 INTERIORIZATION RD CORREC-
TION DRILL: DATE TO BLOW/
LOCATE TO BLOW _____
- . . . _____
- 28. DRILL: _____
 - a) Clearing "Exteriorization" on a pc. _____
 - b) Rehabbing number of times Exterior. _____
 - c) Assessing the Int Buttons and getting the Int Button you will run. _____
 - d) Handling an Int Button that is reading on an MU. _____
 - e) Handling an unreading Int Button list. _____
 - f) Running an Int Button, using the exact Int and R3RA commands, going earlier commands and R3RA procedure to full Dianetic EP, until you can do so flublessly. _____
 - g) Reassessing the Int Button list, using various situations that could arise. _____

- h) The full steps of the Int RD in sequence, handling various situations, until you can run it flublessly.
- i) 2-Way Comm session on Int/Ext.
- 29. HCOB 11 Apr 71RC IMPORTANT, L3RF, _____
 Re-Rev. 21.9.78 DIANETICS AND INT RD _____
 REPAIR LIST _____
- 30. DRILL: Assessing and handling the various _____
 Items on the L3RF that would apply to Int _____
 RD bogs. _____
- 31. HCOB 29 Oct 71RA Int RD Series 12 _____
 Rev. 24.9.78 INT RUNDOWN CORRECTION _____
 LIST REVISED _____
- 32. DRILL: Assessing and handling various situations _____
 on the Int RD Correction List until you feel _____
 confident at it. _____
- 33. HCOB 24 Sep 78 II Int RD Series 13 _____
 PREASSESSMENT, AESPs _____
 AND INT _____
- 34. DEMO: Why Preassessment and AESPs are not used _____
 in running Int. _____
- 35. HCOB 17 Dec 71RB Int RD Series 15 _____
 Re-Rev. 24.9.78 C/S Series 23RB _____
 INTERIORIZATION SUMMARY _____
- 36. DEMO: The purpose of the Int Rundown. _____
- 37. HCOB 16 Oct 78 II Int RD Series 16 _____
 C/S Series 102 _____
 C/S CHECKLIST OF INT _____
 ERRORS _____
- 38. DEMO: Each of the two major errors that can _____
 occur most frequently on running Int, and how _____
 you would prevent each. _____
- 39. DEMO: The use of the C/S Checklist for Int _____
 Errors. _____
- 40. HCOB 25 Sep 78 II Int RD Series 14 _____
 STARRATE CHECKOUTS FOR _____
 INTERIORIZATION _____
 RUNDOWN _____

NOTE: When you are ready to do your auditing at the end of the Course, you will be required to complete the starrate checkouts and clay demos, per the above HCOB, for your Qual "Okay to Audit Int Rundown."

M. PREPARED LISTS

- 1. HCOB 24 Oct 76R C/S Series 96R _____
 DELIVERY REPAIR LISTS _____
- 2. HCOB 10 Jun 71 I C/S Series 44R _____
 C/S RULES, PROGRAMMING _____
 FROM PREPARED LISTS _____
- 3. DEMO: The order of handling items on a prepared _____
list. _____
- 4. HCOB 16 Oct 78 REPAIR CORRECTION _____
 LIST _____
- 5. DEMO: The purpose of a Repair Correction List. _____

- 6. HCOB 24 Nov 73RE C/S Series 53RL LF
Rev. 30.10.78
- 7. HCOB 24 Nov 73RD C/S Series 53RL SF
Rev. 30.10.78
- 8. HCOB 30 Oct 78 C/S SERIES 53,
USE OF
- 9. DEMO: The purpose of the C/S Series 53.
- 10. DEMO: When you would use the C/S Series
53RL LF and when you would use the C/S Series
53RL SF.
- 11. DEMO: How to handle reads on a Dianetic item,
on a Clear, OT or Dianetic Clear.
- 12. HCOB 15 Nov 74 STUDENT REHABILITATION
LIST
- 13. HCOB 25 Nov 71 II RESISTIVE CASES FORMER
Reiss. 21.9.74 THERAPY
- 14. HCOB 9 Jun 60 THE BASIC ASSUMPTIONS
OF SCIENTOLOGY VERSUS
OVERTS
- 15. HCOB 17 Jul 71R C/S Series 51R
Rev. 6.7.78 OUT OF VALENCE (OCA
GRAPH)
- 16. HCOB 20 Sep 78 II LX LIST HANDLING
- 17. HCOB 2 Aug 69R "LX" LISTS
Rev. 4.9.78
- 18. HCOB 5 Nov 69R LX3 (ATTITUDES)
Rev. 4.9.78 (USED BEFORE LX2)
- 19. HCOB 3 Aug 69R LX2
Rev. 22.8.78
- 20. HCOB 9 Aug 69R LX1 (CONDITIONS)
Rev. 21.8.78
- 21. DEMO: The purpose of the LX Lists.
- 22. CLAY DEMO: The EP of LX List Handling.
- 23. DEMO: How the LX Lists are used.
- 24. DRILL: LX List and 220H Handling.
- 25. HCOB 8 Dec 78 II GREEN FORM AND EXPANDED
GREEN FORM 40RD, USE OF
- 26. HCO PL 7 Apr 70RB GREEN FORM
- 27. DEMO: How the Green Form differs from other
lists.
- 28. DEMO: How the Green Form is used.
- 29. HCOB 30 Jun 71RB EXPANDED GREEN FORM
Rev. 8.12.78 40RD
- 30. DEMO: When the Expanded Green Form 40RD
would be used and how it is used.
- 31. DRILL: Assessing and handling each item on
the following lists to complete certainty:
 - a) Repair Correction List
 - b) C/S Series 53RL SF
 - c) C/S Series 53RL LF
 - d) Student Rehab List
 - e) Green Form
 - f) EX GF 40RD

N. STUDENT THEORY COMPLETION

STUDENT ATTEST:

The following attest is to be signed off, point by point before the student begins auditing Class IV Graduate actions.

If the student has any reservation or question about attesting to any of the points below, he should retread himself in that area.

Only when the student has acquired these skills without question will he or she achieve good results with Class IV Graduate actions.

I attest that:

- a) I know and can fully apply the Study Tech given in the Student Hat. _____
 - b) I have applied the Study Tech of the Student Hat fully while on this course. _____
 - c) I have fully read and duplicated all the theory items on Part One of this checksheet and have no questions or uncertainties concerning the data. _____
 - d) I understand the E-Meter and know how to use it with precision. _____
 - e) I have acquired excellent TRs 0-4 and assessment TRs by drilling each to its EP. _____
 - f) I understand and can apply Word Clearing Methods 2, 4, and 9. _____
 - g) I fully understand the data on PTS Rundowns and S and Ds, and can do them. _____
 - h) I fully understand the Confessional materials and can apply them to good results. _____
 - i) I understand fully and have no question about the Interiorization Rundown Series and can deliver a technically correct Int Rundown and End of Endless Int Repair Rundown. _____
 -
 - j) I understand fully the use of each of the correction lists given below and have no questions about when they are assessed or how they are handled. _____
- WCCL _____
- PTS RUNDOWN CORRECTION LIST _____
- LCRC _____
- REPAIR CORRECTION LIST _____
- C/S SERIES 53RL LF _____
- C/S SERIES 53RL SF _____

STUDENT REHAB LIST _____

INTERIORIZATION RUNDOWN CORRECTION LIST _____

GREEN FORM _____

EXPANDED GREEN FORM 40RD _____

CONDITIONAL: If the student has not completed M1 Word Clearing, an examination is fully passed in Qual on the auditing materials of this checksheet.

STUDENT EXAMINER: _____ DATE: _____

0. AUDITING SECTION: PRACTICAL

The student is now eligible to begin student auditing Class IV Graduate actions.

The student cannot be required to audit actions above his training level.

1. Do 3 Word Clearing Method 2 sessions to good results and F/N VGIs exam reports. _____
2. Do 3 Word Clearing Method 4 sessions to good results and F/N VGIs exam reports. _____
3. Do 3 Word Clearing Method 9 sessions to good results and F/N VGIs exam reports. _____
4. Do a WCCL on a pc who needs one, to a full handling, and F/N VGIs exam report. _____
5. Audit a PTS Rundown to Full EP. _____
6. Receive any PTS handling which you presently need. _____
7. Complete a pc on a Confessional Action to F/N VGIs exam reports. _____
8. Do an LCRC on a pc to full handling and F/N VGIs exam report. _____
9. Complete the starrate checkouts and clay demos on the Int RD materials, as required by HCOB 25 Sep 78, Iss II, Int RD Series 14, STARRATE CHECKOUTS FOR INTERIORIZATION RUNDOWN, for your Qual OKAY TO AUDIT INT RUNDOWN. _____
10. Do a technically perfect Int RD on a pc. If there are any technical flubs, do another until you have done a VWD Int RD. _____
11. Now, do a technically perfect End of Endless Int Repair Rundown. _____

12. Do an Int'RD Correction List on a pc to full handling of Int and F/N VGIs exam report.

. . .

13. Audit pcs to a full handling and F/N VGIs exam report on at least 4 of the prepared lists given here.

REPAIR CORRECTION LIST
C/S SERIES 53RL LF
C/S SERIES 53RL SF

STUDENT REHAB LIST
GREEN FORM
EX GF 40RD
PTS RUNDOWN CORRECTION LIST

STUDENT ATTEST: I attest I have successfully completed the Auditing Practical Section.

STUDENT ATTEST: _____ DATE: _____

C/S ATTEST: _____ DATE: _____

PART TWO - C/SING SECTION

A. BASIC C/S DATA

- | | | | | | | |
|-----|------------|--|---|-------|-------|-------|
| 1. | HCOB | 23 Aug 71 | C/S Series 1
AUDITORS RIGHTS | _____ | _____ | _____ |
| 2. | DEMO: | Going on hoping and how it affects the auditor and the pc. | | _____ | _____ | _____ |
| 3. | HCOB | 16 Jun 72RA | C/S Series 81RA
AUDITORS RIGHTS | _____ | _____ | _____ |
| | | Rev. 27.2.75 | MODIFIED | | | |
| | | Re-Rev. 7.12.76 | | | | |
| 4. | HCOB | 16 Jun 70 | C/S Series 6
WHAT THE C/S IS DOING | _____ | _____ | _____ |
| 5. | CLAY DEMO: | Why processing handles forces. | | _____ | _____ | _____ |
| 6. | HCOB | 19 Jun 70 | C/S Series 7
C/S Q AND A | _____ | _____ | _____ |
| 7. | DEMO: | The three main ways a C/S can Q and A. | | _____ | _____ | _____ |
| 8. | HCOB | 21 Jun 70 | C/S Series 9
SUPERFICIAL ACTIONS | _____ | _____ | _____ |
| 9. | HCOB | 3 Mar 69 | CASE GAIN, COMPLETING
LEVELS | _____ | _____ | _____ |
| 10. | HCOB | 25 Jun 70 | C/S Series 11
"THE FOLLOWING HCOBs
....." | _____ | _____ | _____ |
| 11. | HCOB | 30 Jun 70R | C/S Series 13RA
VIII ACTIONS | _____ | _____ | _____ |
| | | Re-Rev. 9.4.77 | | | | |
| 12. | CLAY DEMO: | A resistive case. | | _____ | _____ | _____ |
| 13. | HCOB | 8 Mar 71R | C/S Series 29R
CASE ACTIONS, OFF
LINE | _____ | _____ | _____ |
| | | Rev. 25.7.78 | | | | |
| 14. | DEMO: | How a C/S can prevent off line actions from interfering with a pc's program. | | _____ | _____ | _____ |

- 15. HCOB 26 May 71 C/S Series 38
TRS COURSE AND
AUDITING MIXING
MAJOR ACTIONS
- 16. CLAY DEMO: A case runs on cycles of actions. _____
- 17. HCOB 9 Jun 71 III C/S Series 43 _____
C/S RULES
TROUBLE FOR THE PC
- 18. HCOB 19 Jun 71 I C/S Series 45 _____
C/S RULES
- 19. CLAY DEMO: Why a C/S C/Ses for exact tech _____
application.
- 20. HCOB 19 Jun 71 II C/S Series 46 _____
DECLARES
- 21. HCOB 8 Aug 71 C/S Series 55 _____
THE IVORY TOWER
- 22. HCOB 28 Sep 71 C/S Series 62 _____
KNOW BEFORE YOU GO
- 23. BTB 30 Nov 71R C/S Series 67 _____
Rev. 17.7.74 THE CODE OF A C/S
- 24. HCOB 19 Apr 72 C/S Series 77 _____
"QUICKIE" DEFINED
- 25. CLAY DEMO: The definition of Quickie. _____

B. PROGRAMMING CASES

- 1. HCOB 12 Jun 70 C/S Series 2 _____
PROGRAMMING OF CASES
- 2. DEMO: The purpose of a pc program. _____
- 3. HCOB 6 Mar 71 II C/S Series 27 _____
LONG C/SES
- 4. HCOB 31 Mar 71 C/S Series 31 _____
PROGRAMMING AND
MISPROGRAMMING
- 5. DEMO: The 6 principal gross errors of pro- _____
gramming.
- 6. HCOB 7 Sep 71 C/S Series 58 _____
PROGRAMMING CASES
BACKWARDS
- 7. DEMO: The three things a C/S needs to be _____
able to say what should be done on a case.
- 8. HCOB 26 Nov 63 ALL LEVELS STARRATING _____
A NEW TRIANGLE, BASIC
AUDITING, TECHNIQUE
CASE ANALYSIS
- 9. HCOB 24 Sep 78 III DIANETIC CLEAR _____
- 10. HCOB 29 Nov 78 C/S Series 104 _____
DIANETIC CLEAR ATTESTS
- 11. HCOB 5 Dec 78 C/S Series 105 _____
DIANETIC CLEAR ATTESTS -
ADDITIONAL DATA
- 12. DEMO: Demo at least 4 of the manifestations _____
that could show up when the state of Dianetic
Clear has been by-passed.
- 13. DEMO: The handling when a pc originates he _____
has gone Dianetic Clear but there is no
resurgence of the state.
- 14. HCOB 1 Dec 78 PROGRAMMING THE DIANETIC _____
CLEAR FOR HIS NEXT STEP
- 15. DEMO: Programming a Dianetic Clear for his next _____
step.

C. HANDLING THE AUDITOR

1. HCOB 10 Nov 70 C/S Series 21
URGENT IMPORTANT
C/S RESPONSIBILITY
FOR TRAINING
2. DEMO: The C/S's responsibility for training. _____
3. HCOB 9 Jun 71RA I C/S Series 41RA _____
Rev. 25.11.76 C/S TIPS LISTS _____
Re-Rev. 28.3.77
4. DEMO: How to handle "no read" auditors. _____
5. HCOB 22 Sep 71 C/S Series 61 _____
THE THREE GOLDEN RULES
OF THE C/S HANDLING
AUDITORS
6. CLAY DEMO: The three golden rules of the C/S. _____
7. HCOB 15 Jun 72 C/S Series 80 _____
IMPORTANT
"DOG PCS"
8. DEMO: The real cause of "DOG PCS". _____
9. HCOB 6 Dec 73 C/S Series 90 _____
THE PRIMARY FAILURE
10. DEMO: The most common reason for failed _____
sessions.
11. HCOB 17 Feb 74 C/S Series 91 _____
MUTUAL OUT RUDS
12. HCOB 26 Oct 76 I C/S Series 97 _____
AUDITING REPORTS,
FALSIFYING OF
13. HCOB 28 Oct 76 C/S Series 98 _____
AUDITING FOLDERS,
OMISSIONS IN COM-
PLETENESS
14. HCOB 8 Mar 62 THE BAD "AUDITOR" _____
15. HCOB 12 Feb 66 "THE DANGEROUS _____
AUDITOR" _____

D. REPAIRS AND PREPARED LISTS

1. HCOB 3 Jul 71 SCIENTOLOGY III
AUDITING BY LISTS
REVISED
2. HCOB 13 Jun 70 C/S Series 3 _____
SESSION PRIORITIES
REPAIR PGMS AND THEIR
PRIORITY
3. CLAY DEMO: The worse the condition the lighter _____
the remedy required.
4. HCOB 14 Jun 70 C/S Series 4 _____
THE RETURN PROGRAM
5. DEMO: The point at which the pc is shifted _____
from a repair program to a return program.
6. HCOB 24 Jun 70 C/S Series 10 _____
REPAIRING A REPAIR
7. HCOB 6 Apr 71 C/S Series 34 _____
NON-F/N CASES
8. CLAY DEMO: What is present in every non-F/Ning _____
case.
9. HCOB 14 Sep 71R C/S Series 59R _____
DIANETIC LIST ERRORS _____

- 10. HCOB 15 Sep 71 C/S Series 60
THE WORST TANGLE
- 11. HCOB 20 Dec 71 C/S Series 72
Reiss. 27.9.77 USE OF CORRECTION
LISTS
- 12. DEMO: The two things that prevent correction
lists from working.
- 13. HCOB 26 Oct AD 25 C/S Series 95
"FAILED" CASES
- 14. DEMO: Why there are no failed cases, only
failed C/Ses and auditors.
- 15. HCOB 15 Oct 73RB C/S Series 87RB
Rev. 4.12.78 NULLING AND F/NING
PREPARED LISTS

E. ADMINISTRATION

- 1. HCOB 5 Mar 71 C/S Series 25
THE FANTASTIC NEW
HGC LINE
- 2. DEMO: The C/S Series 25 Line.
- 3. HCO PL 13 Jan 71RA EXAMINER'S 24 HOUR
Rev. 18.11.73 RULE
Re-Rev. 24.10.75
- 4. BTB 20 Jan 73RD C/S Series 86RD
Rev. 4.5.76 THE RED TAG LINE
- 5. BTB 28 Dec 72RA C/S Series 81-1RA
Rev. 20.11.73 AUDITORS RIGHTS
Rev. 25.7.74 ADDITION REVISED
- 6. BTB 12 Dec 71RA C/S Series 69RA
Rev. 27.7.78 MANDATORY C/SING
CHECKLIST
- 7. HCOB 3 Jan 72 C/S Series 69 Addition
C/SING CHECKLIST

F. FESING

- 1. HCOB 6 Oct 70 C/S Series 19
FOLDER ERROR
SUMMARIES
- 2. CLAY DEMO: Each of the 5 areas of danger
given in C/S Series 19.
- 3. BTB 3 Feb 77 Auditor Admin Series
24
FES CHECKLISTS
- 4. DRILL: Coach selects items from the FES
checklist and says them to the student.
Student is to rapidly and correctly tell
how he would spot these indicators in a
folder he is FESing. Flunk for any comm
lags or incorrect answers and refer to
proper bulletins.
- 5. DRILL: Coach states various lines of the EX GF
WORD. Student must promptly give examples of
the line and tell how he would spot it in a
folder.
- 6. BTB 8 Nov 72RA II Auditor Admin Series
Rev. 4.6.75 22RA
FOLDER ERROR SUMMARIES

7. Review:

- a) The Grade Chart (Jan 1975)
- b) HCOB 22 Jun 78R New Era Dianetics
Series 2R
NED FULL PC PROGRAM
OUTLINE

8. REVIEW: The Auditor Admin Series

9. DRILL: Take a pc folder in which the admin is not in PT, is incorrect, or out of order. Correct it fully so the admin is 100% Standard. (Includes updating the F/S, FFT, getting invoicing to PT, rearranging incorrectly placed items, etc. Does not include doing an FES.)

G. STUDENT THEORY COMPLETION - C/SING

STUDENT ATTEST:

The following attest is to be signed off, point by point before the student begins C/Sing at the Class IV Graduate Level.

If the student has any reservation or question about attesting to any of the points below, he should reread himself on that area.

Only when the student has acquired these skills without question will he or she achieve good results C/Sing Class IV Graduate actions.

- a) I understand the C/S Series HCOBs and BTBs given on this checksheet and have no question about my ability to apply them standardly as a C/S.
- b) I understand fully the C/S use of each of the prepared lists given below.

- WCCL
- PTS RUNDOWN CORRECTION LIST
- LCRC
- REPAIR CORRECTION LIST
- C/S SERIES 53RL LF
- C/S SERIES 53RL SF
- . . .
- STUDENT REHAB LIST
- INTERIORIZATION RUNDOWN CORRECTION LIST
- GREEN FORM
- EXPANDED GREEN FORM 40RD

c) I understand the programming and C/Sing of cases to this level and can C/S to this level.

d) I have fully studied and understand how to do an FES.

CONDITIONAL: If the student has not completed MI Word Clearing an examination is fully passed in Qual on the C/Sing materials of this checksheet.

STUDENT EXAMINER: _____ DATE: _____

H. C/SING SECTION: PRACTICAL

The student is now eligible to begin student C/Sing Under close supervision of the Org C/S do the following:

1. Do a full FES to Level IV of a pc's folders using all the data you have learned about cases and C/Sing. Turn it in to the Org C/S. If it is not Well Done, do another full FES of another pc's folders until you have done a correct FES the first time through. _____
2. Begin C/Sing 0-IV actions (Grades, LLC, L & N, 2WC, etc.) under the Org C/S. Program and C/S these actions to very good pc results. _____
3. When you have done the above successfully, begin C/Sing and programming pc cycles involving Confessionals, PTS handlings, Int, and prepared lists (WCCL, PTS RD CORRECTION LIST, C/S SERIES 53, . . . GF, EX GF 40RD, etc.). Continue on this step until you can confidently and competently C/S the actions given above. _____

STUDENT ATTEST: I attest that I have successfully completed the C/Sing Practical Section.

STUDENT ATTEST: _____ DATE: _____

C/S ATTEST: _____ DATE: _____

I. STUDENT COMPLETION

I attest I have completed the requirements of this checksheet and I know and can apply the materials.

STUDENT ATTEST: _____ DATE: _____

SUPERVISOR ATTEST: I have trained this student to the best of my ability and he/she has completed the requirements of this checksheet and knows and can apply the checksheet data.

SUPERVISOR ATTEST: _____ DATE: _____

STUDENT ATTEST AT C & A: I attest: a) I have enrolled on the course, b) I have paid for the course, c) I have studied and understand all the materials on the checksheet, d) I have done all the drills required on this checksheet and e) can produce the result required in the materials of the course.

STUDENT ATTEST: _____ DATE: _____

C & A: _____ DATE: _____

CERTS AND AWARDS:

Certificate of HUBBARD CLASS IV GRADUATE (Provisional)

C & A: _____ DATE: _____

Route this form to Course Admin for filing in Student's Folder.

L. RON HUBBARD
FOUNDER

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