

BOARD POLICY LETTER

31 MAY 1971RC

ISSUE IV

REVISED 12 AUGUST 1976

Remimeo

REVISES & CANCELS  
HCO POLICY LETTER OF 31 MAY 1971R  
REVISED 5 MAY 1972

PTS AND SP DETECTION, ROUTING  
AND HANDLING CHECKSHEET

This checksheet covers HCO PLs and HCOBs covering the detection and handling of SPs and PTSes. It is of great importance to all personnel in HCO, Tech, Qual, Estos and personnel on public lines.

PREREQUISITES: (a) Student Hat (non-PRD or PRD or Basic Study Manual).  
(b) A TRs Course completed.

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ORG: \_\_\_\_\_ DATE COMPLETED: \_\_\_\_\_

POST: \_\_\_\_\_

LENGTH OF COURSE: Two weeks maximum for full course.

STUDY TECH: Full study tech in accordance with the Student Hat must be used throughout this course.

SEQUENCE: Once through checksheet all starrated.

PRODUCT: A staff member who understands and can perceive and handle PTSes and SPs.

CERTIFICATE: Graduates are awarded the PTS/SP DETECTION AND HANDLING CERTIFICATE.

- |     |                  |                         |       |       |       |
|-----|------------------|-------------------------|-------|-------|-------|
| *1. | HCO PL 7 Feb 65  | KEEPING SCIENTOLOGY     | _____ | _____ | _____ |
|     | Rev. 15.6.70     | WORKING                 |       |       |       |
| *2. | HCO PL 14 Feb 65 | SAFEGUARDING TECHNOLOGY | _____ | _____ | _____ |
|     | Reissued 7.6.67  |                         |       |       |       |
| 3.  |                  |                         | _____ | _____ | _____ |
| 4.  |                  |                         | _____ | _____ | _____ |
| 5.  |                  |                         | _____ | _____ | _____ |

OBNOSIS OF PERSONNEL:

- |     |                    |                            |       |       |       |
|-----|--------------------|----------------------------|-------|-------|-------|
| 1.  | Chart of Attitudes |                            | _____ | _____ | _____ |
| 2.  | B.T.B. 26 Oct 70   | OBNOSIS AND THE TONE SCALE |       |       |       |
| *3. | HCO B 6 Feb 60     | THE EFFECT SCALE           | _____ | _____ | _____ |
| *4. | HCO B 18 Sep 67R   | SCALES                     | _____ | _____ | _____ |
| 5.  | HCO B 4 Apr 74     | THE TONE SCALE             | _____ | _____ | _____ |

6. BOOK: SCIENCE OF SURVIVAL  
(Hubbard Chart of Human Evaluation is to be used and referred to while reading these chapters.)  
(Entirely zero-rated.)

Publisher's Introduction			_____	_____	_____
Chapter 1	Column A.	THE TONE SCALE	_____	_____	_____
Chapter 2	Column B.	DIANETIC EVALUATION	_____	_____	_____
Chapter 3	Column C.	PSYCHOLOGY AND BEHAVIOUR	_____	_____	_____
Chapter 4	Column D.	PSYCHIATRIC RANGE	_____	_____	_____
Chapter 5	Column E.	MEDICAL RANGE	_____	_____	_____
Chapter 7	Column F.	EMOTION	_____	_____	_____
Chapter 8	Column G.	AFFINITY	_____	_____	_____
Chapter 13	Column K.	SPEECH, TALKS; SPEECH, LISTENS	_____	_____	_____
Chapter 14	Column L.	SUBJECTS HANDLING OF WRITTEN OR SPOKEN COMMUNICATION WHEN ACTING AS A RELAY POINT	_____	_____	_____
Chapter 15	Column M.	REALITY (AGREEMENT)	_____	_____	_____
Chapter 18	Column P.	SEXUAL BEHAVIOUR, ATTITUDE TOWARDS CHILDREN	_____	_____	_____
Chapter 19	Column Q.	COMMAND OVER ENVIRONMENT	_____	_____	_____
Chapter 20	Column R.	ACTUAL WORTH TO SOCIETY COMPARED TO APPARENT WORTH	_____	_____	_____
Chapter 21	Column S.	ETHIC LEVEL	_____	_____	_____
Chapter 22	Column T.	THE HANDLING OF TRUTH	_____	_____	_____
Chapter 23	Column U.	COURAGE LEVEL	_____	_____	_____
Chapter 24	Column V.	ABILITY TO HANDLE RESPONSIBILITY	_____	_____	_____
Chapter 25	Column W.	PERSISTENCE ON A GIVEN COURSE	_____	_____	_____
Chapter 26	Column X.	LITERALNESS WITH WHICH STATEMENTS OR REMARKS ARE RECEIVED	_____	_____	_____

Chapter 27 Column Y. METHODS USED BY  
 SUBJECT TO HANDLE  
 OTHERS

7. DRILL: Walk around in the streets and buildings nearby and spot where several individuals are on the Tone Scale. Do this until you are confident that you can easily obnose where a person is on the scale. Do not create Dev-T while doing this action but you may engage in conversation. DO NOT EVER TELL A PERSON WHERE YOU THINK HE IS ON THE SCALE (that would be evaluation); just make your obnosis and keep the results to yourself. Make a written report on each. (50 study points per 10 people.)

- 8.
- 9.
- 10.
- 11.
- 12.

PROBLEMS, OVERTS AND WITHHOLDS:

- 1. HCO B 23 Dec 59 RESPONSIBILITY
- 2. DEMO: The cause of blows.
- 3. HCO B 21 Jan 60 JUSTIFICATIONS
- 4. DEMO: What a withhold is.
- 5. HCO B 31 Mar 60 THE PRESENT TIME PROBLEM
- 6. CLAY DEMO: A problem.
- 7. HCO B 5 Oct 61 CLEAN HANDS MAKE A HAPPY LIFE

- 8.
- 9.
- 10.
- 11.
- 12.

SPs: THEORY AND RECOGNITION:

- 1. TAPE: 19/3/62 THE MECHANICS OF SUPPRESSION.
- 2. CLAY DEMO: What suppression is.
- 3. HCO PL 5 Apr 65 HANDLING THE SUPPRESSIVE PERSON -- THE BASIS OF INSANITY
- \*4. HCO PL 7 Aug 65 SUPPRESSIVE PERSONS MAIN CHARACTERISTICS OF
- 5. DEMO: The Characteristics of a Suppressive Person.
- \*6. HCO B 29 Sep 65 THE CONTINUING OVERT ACT
- 7. HCO PL 23 Dec 65 SUPPRESSIVE ACTS
- 8. DEMO: Why each of the acts mentioned are suppressive acts.
- \*9. HCO B 28 Jan 66 LEVEL IV SEARCH AND DISCOVERY HOW A SUPPRESSIVE BECOMES ONE

- 10. CLAY DEMO: How an SP becomes one. \_\_\_\_\_
- 11. HCO B 5 Feb 66 S&D WARNING \_\_\_\_\_
- 12. TAPE: 2 Aug 66 SUPPRESSIVES AND GAEs \_\_\_\_\_
- 13. TAPE: 25 Aug 66 THE ANTI-SOCIAL \_\_\_\_\_  
PERSONALITY \_\_\_\_\_
- \*14. HCO PL 27 Sep 66 THE ANTI-SOCIAL \_\_\_\_\_  
PERSONALITY \_\_\_\_\_
- 15. DEMO: Each of the characteristics of the \_\_\_\_\_  
Anti-Social Personality. \_\_\_\_\_
- 16. DEMO: Each of the characteristics of the \_\_\_\_\_  
Social Personality. \_\_\_\_\_
- \*17. HCO PL 15 Aug 67 DISCIPLINE -- SPs AND \_\_\_\_\_  
ADMIN HOW STATS CRASH \_\_\_\_\_
- 18. HCO PL 1 Oct 67 ADMIN KNOW HOW -- USES \_\_\_\_\_  
OF ORGS \_\_\_\_\_
- \*19. HCO PL 16 Oct 67 ADMIN KNOW HOW 16 - SPs \_\_\_\_\_  
AND THE ADMINISTRATOR \_\_\_\_\_
- 20. CLAY DEMO: How to detect an SP in an org. \_\_\_\_\_
- 21. HCO B 16 Jul 70 THE PSYCHIATRIST AT WORK \_\_\_\_\_
- \*22. HCO B 28 Nov 70 PSYCHOSIS \_\_\_\_\_
- 23. CLAY DEMO: What psychosis really is. \_\_\_\_\_
- 24. \_\_\_\_\_
- 25. \_\_\_\_\_
- 26. \_\_\_\_\_
- 27. \_\_\_\_\_
- 28. \_\_\_\_\_

PTS: THEORY AND RECOGNITION:

- 1. HCO B 8 Nov 65 SUPPRESSIVES AND HIDDEN \_\_\_\_\_  
STANDARDS \_\_\_\_\_
- 2. HCO B 24 Nov 65 SEARCH AND DISCOVERY \_\_\_\_\_
- 3. CLAY DEMO: What a PTS is. \_\_\_\_\_
- \*4. HCO PL 26 Dec 66 ADMIN KNOW-HOW -- PTS \_\_\_\_\_  
SECTIONS, PERSONNEL & \_\_\_\_\_  
EXECS \_\_\_\_\_
- 5. DEMO: The indicators of PTS in an org. \_\_\_\_\_
- \*6. HCO B 22 Mar 67 ALTER-IS AND DEGRADED \_\_\_\_\_  
BEINGS \_\_\_\_\_
- 7. CLAY DEMO: What a Degraded Being is. \_\_\_\_\_
- 8. HCO B 17 Mar 68 MISTAKES, ANATOMY OF. \_\_\_\_\_
- 9. DEMO: Why mistakes occur in the presence \_\_\_\_\_  
of suppression. \_\_\_\_\_
- \*10. HCO B 20 May 68 OVERT MOTIVATOR SEQUENCE \_\_\_\_\_
- 11. CLAY DEMO: The Overt-Motivator Sequence. \_\_\_\_\_
- 12. DEMO: How the O/M Sequence relates to PTS. \_\_\_\_\_
- 13. HCO B 16 Aug 69 HANDLING ILLNESS IN \_\_\_\_\_  
SCIENTOLOGY \_\_\_\_\_
- \*14. HCO B 20 Apr 72 SUPPRESSED PCs AND PTS \_\_\_\_\_  
TECH \_\_\_\_\_
- 15. HCO B 10 May 72 ROBOTISM \_\_\_\_\_
- \*16. HCO B 9 Dec 71RB PTS RUNDOWN \_\_\_\_\_
- 17. CLAY DEMO: The mechanism of PTS. \_\_\_\_\_
- \*18. B.T.B. 3 Jun 72 PTS RD FINAL STEP \_\_\_\_\_  
(Theory Section) \_\_\_\_\_
- 19. CLAY DEMO: The basic theory of why SPs \_\_\_\_\_  
are SPs. \_\_\_\_\_
- 20. \_\_\_\_\_
- 21. \_\_\_\_\_
- 22. \_\_\_\_\_

ORGANIZATIONAL ACTIONS:

1.	HCO PL 27 Oct 64	POLICY ON PHYSICAL HEALING INSANITY AND TROUBLESOME SOURCES	_____	_____	_____
2.	TAPE: 18 Mar 65	ORGANIZATION AND ETHICS	_____	_____	_____
*3.	HCO PL 5 Apr 65	THE NO GAIN CASE STUDENT	_____	_____	_____
4.	HCO PL 7 Apr 65	HEALING POLICY IN THE FIELD	_____	_____	_____
5.	HCO PL 30 Jul 65	PRECLEAR ROUTING TO ETHICS	_____	_____	_____
6.	HCO PL 16 Aug 65	COLLECTION FROM SPs AND PTSes	_____	_____	_____
7.	HCO PL 14 Oct 65	POTENTIAL TROUBLE SOURCE ROUTING	_____	_____	_____
8.	HCO PL 30 Dec 65	PTS AUDITING AND ROUTING	_____	_____	_____
9.	DEMO: How to route a PTS for handling.		_____	_____	_____
10.	HCO PL 3 Mar 66	ATTACKS ON SCIENTOLOGY	_____	_____	_____
11.	HCO B 9 Nov 67	REVIEW OF REMEDY A REMEDY B AND S&D	_____	_____	_____
*12.	HCO PL 18 Jun 68	ETHICS	_____	_____	_____
13.	CLAY DEMO: The purpose of Ethics.		_____	_____	_____
14.	HCO PL 29 Jun 68	ENROLLMENT IN SUPPRESSIVE GROUPS	_____	_____	_____
15.	HCO PL 21 Oct 68	CANCELLATION OF FAIR GAME LAW	_____	_____	_____
16.	HCO PL 25 Nov 68	CANCELLATION OF DISCONNECTION	_____	_____	_____
17.	HCO PL 7 May 69	POLICIES ON "SOURCES OF TROUBLE"	_____	_____	_____
18.	HCO PL 9 Feb 71	EXECUTIVE MISBEHAVIOUR	_____	_____	_____
*19.	HCO PL 3 May 72	ETHICS AND EXECUTIVES	_____	_____	_____
20.	CLAY DEMO: An executive's responsibility regarding Ethics and Justice.		_____	_____	_____
*21.	HCO PL 12 May 72	Exec Series 13 -- PTS PERSONNEL AND FINANCE	_____	_____	_____
22.	B.P.L. 4 Oct 72R	Esto Series 28R	_____	_____	_____
*23.	B.P.L. 15 Sep 73	CONFIDENTIAL HANDLING DISCONNECTION	_____	_____	_____
*24.	B.P.L. 23 Oct 73 Issue II	STAFF CORRECTIVE ACTIONS	_____	_____	_____
*25.	LRH ED 241 INT	POTENTIAL TROUBLE SOURCE	_____	_____	_____
26.			_____	_____	_____
27.			_____	_____	_____
28.			_____	_____	_____
29.			_____	_____	_____
30.			_____	_____	_____

PTS: TECHNICAL HANDLING:

*1.	HCO B 21 Jan 66	S&D ERRORS	_____	_____	_____
*2.	HCO B 10 Jun 66	S&D THE MISSING ITEM	_____	_____	_____
3.	HCO B 20 Jul 66	TYPE 2 PTS	_____	_____	_____
*4.	B.P.L. 5 Apr 72R	PTS TYPE A HANDLING	_____	_____	_____
5.	CLAY DEMO: How a Type A Situation can stem from what the PTS person did to make the other antagonistic and how to handle.		_____	_____	_____
6.	DRILL: Handling someone with a Type A Situation.		_____	_____	_____

- \*7. HCO B 24 Apr 72 C/S Series 79  
PTS INTERVIEWS
- 8. CLAY DEMO: The purpose of a PTS Interview. \_\_\_\_\_
- 9. DRILL: C/S 79 PTS Interview. \_\_\_\_\_
- \*10. HCO B 10 Aug 73 PTS HANDLING \_\_\_\_\_
- 11. CLAY DEMO: How to do a 10 Aug PTS Interview \_\_\_\_\_
- 12. DRILL: 10 Aug 73 PTS Interview then  
handling. \_\_\_\_\_
- 13. DO IT: Find someone who needs a 10 Aug PTS  
Interview, do it successfully and any  
necessary handling. \_\_\_\_\_  
Repeat this step until you are fully  
confident and capable of doing 10 Aug 73  
PTS Handlings. \_\_\_\_\_
- \*14. HCO B 15 Dec 73 THE CONTINUOUS MISSED  
W/H, CONTINUOUS OVERT  
WITH DATA ON DEGRADED  
BEINGS AND FALSE PTS  
CONDITIONS \_\_\_\_\_
- 15. CLAY DEMO: The consequences of a false  
PTS Condition. \_\_\_\_\_
- 16. HCO B 20 Apr 72 PRODUCT PURPOSE AND WHY  
AND WC ERROR CORRECTION \_\_\_\_\_
- 17. HCO B 17 Mar 74 2WC, USING WRONG  
QUESTIONS \_\_\_\_\_
- 18. CLAY DEMO: The effects of a Wrong Item. \_\_\_\_\_
- 19. CLAY DEMO: How you would see to the  
correction of someone who had a wrong  
item found on him. \_\_\_\_\_
- 20. \_\_\_\_\_
- 21. \_\_\_\_\_
- 22. \_\_\_\_\_
- 23. \_\_\_\_\_
- 24. \_\_\_\_\_

I attest that I have completed the requirements of this  
checksheet and that I know and can apply the materials and  
have no misunderstands.

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

SUPERVISOR: \_\_\_\_\_ DATE: \_\_\_\_\_

Student has passed a metered check for misunderstands  
on these materials and has passed 100% written exam.

STUDENT EXAMINER: \_\_\_\_\_ DATE: \_\_\_\_\_

Student is awarded the PTS/SP DETECTION AND HANDLING  
CERTIFICATE.

DIR CERTS & AWARDS: \_\_\_\_\_ DATE: \_\_\_\_\_

END OF CHECKSHEET

BDCS:RG:JE:nt  
Copyright (c) 1971, 1972,  
1974, 1976  
by L. Ron Hubbard  
ALL RIGHTS RESERVED

Revised  
Msm J. Eastment, A/CS-5  
Authorized by AVU  
for the  
BOARDS OF DIRECTORS  
of the  
CHURCHES OF SCIENTOLOGY

BOARD POLICY LETTER

Remireo

31 MAY 1971RC-1  
ADDITION OF 16 AUGUST 1976

PTS/SP CHECKSHEET

ADDITION

The following per HCOB 17 Apr 72 C/S Series 76, "C/Sing A PTS RD" are added to page 6 of the PTS/SP Detection, Routing & Handling Checksheet:

- |     |                 |  |
|-----|-----------------|--|
| 20. | HCO B 17 Apr 72 | C/Sing A PTS R/D                               |
| 21. | HCO B 20 Jan 72 | PTS R/D ADDITION                               |
| 22. | HCO B 16 Apr 72 | PTS CORRECTION LIST                            |
| 23. | HCO B 27 Jul 76 | PTS R/D & VITAL INFO<br>R/D POSITION CORRECTED |
| 24. | HCO B 1 Nov 74  | ROCK SLAMS AND ROCK<br>SLAMMERS                |
| 25. | HCO B 10 Aug 76 | R/Ses, WHAT THEY MEAN                          |

ERRATA

Please make the following checksheet corrections:

- Pg 1 # 2' - BTB 26 Oct 70, OBNOBIS & THE TONE SCALE is an HCOB.
- Pg 3 #14 - HCO PL 27 Sept 66, THE ANTI-SOCIAL PERSONALITY is an HCOB.
- Pg 5 #16 - HCO PL 25 Nov 68, CANCELLATION OF DISCONNECTION is HCO PL 15 Nov 68 same title.
- Pg 5 #24 - BPL 23 Oct 73, Issue II, STAFF CORRECTIVE ACTIONS - Delete as recalled as an issue.

Msm John Eastment  
CS-5

Authorized by AVU

for the

BOARDS OF DIRECTORS  
of the  
CHURCHES OF SCIENTOLOGY

BDCS:MW:JE:nt  
Copyright (c) 1976  
by L. Ron Hubbard  
ALL RIGHTS RESERVED

BOARD POLICY LETTER

31 MAY 1971RC-3  
ADDITION OF 25 OCTOBER 1976

Remimeo

ERRATA

Item #23 of page 5 of BPL 31 May 71RC "PTS/  
SP CHECKSHEET": BPL 15 Sept 73 "CONFIDENTIAL  
HANDLING DISCONNECTIONS" is deleted from the  
checksheet as it is Limited Distribution.

Msm John Eastment  
CS-5

Authorized by AVU

for the

BOARDS OF DIRECTORS  
of the  
CHURCHES OF SCIENTOLOGY

BDCS:MW:JF:nt  
Copyright (c) 1971, 1976  
by L. Ron Hubbard  
ALL RIGHTS RESERVED