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CHECKSHEET OF 11 MAY 2010

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INDEPENDENT SCIENTOLOGY LEVEL II HUBBARD CERITIFIED AUDITOR (HCA)

NAME:		ORG:
POST/OCCUPATIO	N:	
DATE STARTED: _		DATE COMPLETED:
		knowledge vital for survival of Scientology Level II gy dealing with contrasurvival acts of commission and
PREREQUISITES:	A Professiona	al TRs Course Word Clearing
	ied C/S as co	prerequisite for training at this level, except where evered in HCO PL 25 Sept. 79RB II, Rev. 1.7.85, G.)
MATERIALS:	E-Meter Esse The Book of E	Tapes The Fundamentals of Thought entials
are to be studied ar	nd drilled in sec	e applied in full throughout this course. The materials quence. By initialing the blank after each checksheet ly understand and can apply the data.
student, you must s	star-rate check	LY TO THEIR RESULT. If you are not a fast flow out on all items marked with an asterisk (*). (Ref. // TRAINING) The course does not require twinning.
PRODUCT: A Hubb Release standardly.		cientologist who is able to audit others Grade II Relief
•		completion of this course, the student may be IONAL HUBBARD CERTIFIED AUDITOR.
LENGTH OF COUR	SE: Two week	s full time (40 hours per week).
		SECTION I: ORIENTATION
* 1. HCO PL 7 F	eb. 65	KSW Series 1 KEEPING SCIENTOLOGY WORKING
* 2. HCO PL 17 Re-Rev.		KSW Series 5R TECHNICAL DEGRADES

*	3.	HCO PL 22 Nov. 67RA Rev. 12.4.83	KSW Series 25 OUT-TECH		
		CLAS	SECTION II: SS II AND GRADE II		
*	1.	CLASSIFICATION, GRADAT CHART OF LEVELS AND CE section and Grade II Expande	ERTIFICATE – Class II Auditor		
	2.	HCO PL 23 Oct. 80R II Rev. 16.11.87	CHART OF ABILITIES GAINED FOR LOWER LEVELS AND EXPANDED LOWER GRADES		
	3.	DEMO: The Abilities Gaine	ed for Grade II.		
		SCIENTOLOGY: F	SECTION III: FUNDAMENTALS OF THOUGHT	г	
	1.	Chapter: "Scientology Quest	ions and Answers"		
	2.		y it is better to teach and than only to process him.		
	3.	Chapter: "Basic Principles"			
	4.	Chapter: "The Cycle of Actio	n"		
	5.	Chapter: "The Conditions of	Existence"		
	6.	Chapter: "The Eight Dynamic	es"		
	7.	DEMO: Each of the eight	dynamics.		
		a. First Dynamic			
		b. Second Dynamic			
		c. Third Dynamic			
		d. Fourth Dynamic			
		e. Fifth Dynamic			
		f. Sixth Dynamic			

Why life is a game and what the ability to play a

What is the most important part of the ARC triangle and why.

g.

DEMO:

11. DEMO:

8.

9.

Seventh Dynamic

Eighth Dynamic

10. Chapter: "The Reason Why"

Chapter: "The ARC Triangle"

game consist of.

12.	Chapter:	The Parts of Man		 	
13.	Chapter:	"Causation and Kno	owledge"	 	
14.	DEMO:		d upsets in human relations hrough an imbalance of cause	 	
15.	Chapter:	"Know and Not-Kno	ow"	 	
16.	Chapter:	"The Goal of Scient	tology"	 	
17.	DEMO:	What is the goal of	of Scientology.	 	
18.	Chapter:	"Scientology Proce	ssing"	 	
19.	ESSAY:	Scientology is cor the individual and	hope or promise in nditional upon its good use by its use in particular within the or's Code and the Code of a	 	
20.	Chapter:	"Beingness, Doingr	ness and Havingness"	 	
21.	Chapter:	"Self-Determinism a	and Pan-Determinism"	 	
22.	Chapter:	"Game and No-Gar	me Conditions"	 	
23.	Chapter:	"Auditing: Procedur	re and Processes"	 	
			SECTION IV: TRs		
1.	HCOB 12	2 Nov. 59	ACKNOWLEDGMENTS IN AUDITING	 	
2.	HCOB 21	Nov. 73	THE CURE OF Q AND A, MAN'S DEADLIEST DISEASE	 	
3.	HCOB 20	Nov. 73 I	ANTI-Q AND A DRILL	 	
4.	DRILL:	Anti-Q and A Drill		 	
5.	HCOB 20) Nov. 73 II	C/S Series 89 F/N WHAT YOU ASK OR PROGRAM	 	
6.	DEMO:	Why failing to F/N an auditor is a vers	I a reading question asked by sion of Q&A.	 	
7.	DRILL:	CR0000-4: "See th	ne Session"	 	
8.	HCOB 22	2 July 78	ASSESSMENT TRs	 	
9.		2 April 80R 26.7.86	ASSESSMENT DRILLS	 	
10.	DEMO:				
	a. TR	1-Q1: "Pitch of the	Statement Question"	 	

		b. TR 1-Q2: "Walkabout Questions"			Questions"		
		C.	TR	1-Q3: "Single-Word	I Question"		
		d.	TR	1-Q4A: "Whole-Ser	ntence Questions"		
		e.	TR	8: "Tone 40 Assess	sment"		
					SECTION V: METERING		
*	1.	НСО	B 25	5 May 62	E-METER INSTANT READS		
	2.	DEM	O:	What an instant re	ad is and what it means.		
*	3.			3 Mar. 74R 22.2.79	E-METERS SENSITIVITY ERRORS		
*	4.	НСО	B 17	' May 69	TRs AND DIRTY NEEDLES		
	5.	DEM	O:		s of a dirty needle and the per HCOB 17 May 69.		
*	6.			7 May 70R 3.12.78	UNREADING QUESTIONS AND ITEMS		
	7.	DEM	DEMO: Why it is that things that don't read won't run.				
	10.	DRIL	L:	E-Meter Drills. Th	E-Meter drills per The Book of e Course Supervisor will issue any earlier E-Meter drills t.		
		a.	E-Me	eter Drill 12: "Needl	e Action"		
		b.	E-M	eter Drill 13: "Body	Reactions"		
			E-Mete		iliarization with Reading an E-		
				eter Drill 17: "What ining a Read	Makes the E-Meter Read and		
		e.	E-Me	eter Drill 18: "Instar	nt Rudiment Reads"		
		f.	E-Me	eter Drill19: "Instan	t Reads"		
		g.	E-M	eter Drill 20: "How t	o Dirty and Clean a Needle"		
		h.	E-M	eter Drill 21: "E-Met	ter Steering"		
				STY	SECTION VI: LES OF AUDITING		
	1.				STYLES OF AUDITING UIDING STYLE AUDITING)		
	2.	DEM	O :	What is meant by	'Guiding-Style Auditing"?		

SECTION VII: THEORY OF O/W

*	1.	HCOB 31 Dec 59R Rev. 21.8.87	BLOW-OFFS	 	
	2.	DEMO: The mechanism	m of blow-offs.	 	
*	3.		THE KEY TO ALL CASES - RESPONSIBILITY	 	
	4.	DEMO: The anatomy of	of responsibility.	 	
	5.	Tape: 6201C16: NATU	RE OF WITHHOLDS	 	
*	6.		HOW TO CLEAR WITHHOLDS AND MISSED WITHHOLDS	 	
	7.	Tape: 6202C14: DIREC	CTING ATTENTION	 	
	8.	DEMO:			
		a. Why an auditor must	direct a pc's attention.	 	
		b. An example of how a while pulling withhold	a pc's attention could be directed ds.	 	
	9.	Tape: 6202C20: WHAT	TIS A WITHHOLD	 	
	10.	CLAY DEMO: A withhol	ld.	 	
*	11.	HCOB 8 Feb. 62	MISSED WITHHOLDS	 	
	12.	CLAY DEMO: A missed	d withhold.	 	
*	13.		WITHHOLDS, MISSED AND PARTIAL	 	
	14.	•	OVERT-MOTIVATOR IENCE	 	
*	15.	•	OVERT-MOTIVATOR SEQUENCE	 	
	16.	CLAY DEMO: What is a	an overt act.	 	
	17.	CLAY DEMO: What is a	a motivator.	 	
	18.	CLAY DEMO: The over	rt-motivator sequence.	 	
	19.	•	ARC BREAKS, MISSED WITHHOLDS	 	
	20.	DEMO: Each of the 15 withhold.	manifestations of a missed		
		1	2		
		3	4		
		5	6		
		7	2		

	9		10	
	11		12	
	13		14	
	15			
21.	DRILL:	manifestation fly?" on a doll doll. Coach he to simulate reenters in a Mastudent must shows the stuviolated. The	handling missed withhold as. The student runs "Do birds I with the coach answering for the olds the cans and squeezes them eads. The coach now and then /W/H manifestation and the handle. On any flunk, the coach udent the exact LRH reference drill is passed when the student rated he can spot and standardly Hs.	
22.	Tape: 620)5C22: MISS	SED WITHHOLDS	
23.	DEMO:	How Q&A driv	ves the pc out of session.	
24.	Tape: 621	1C01: THE	MISSED MISSED WITHHOLD	
25.	CLAY DE		erence between a withhold and a withhold.	
26.	Tape: 640)7C02: O/W	MODERNIZED AND REVIEWED	
27.	HCOB 10	July 64	OVERTS-ORDER OF EFFECTIVENESS OF PROCESSING	
28.	DEMO:	Demonstrate in raising cau	why overts give the highest gain se level.	
29.	HCOB 12	July 64	MORE ON O/Ws	
30.	HCOB 24	Aug. 64	SESSION MUST-NOTS	
31.	DEMO:	Standard aud of him or her	litor handling of a pc who is critical in session.	
32.	HCOB 8 S	Sept. 64	OVERTS, WHAT LIES BEHIND THEM?	
33.	CLAY DE	MO: The cyc	cle of an overt.	
34.	HCOB 29	Sept. 65 II	THE CONTINUING OVERT ACT	
35.	HCOB 31	Jan. 70	WITHHOLDS, OTHER PEOPLE'S	
36.	DEMO:	The handling	of a pc who gives off other	

SECTION VIII: CONFESSIONAL PROCEDURE

1.	Tape: 6110	0C04:	MORAL CODES: WHAT IS A WITHHOLD	 	
2.	DEMO:	Why a scode.	Sec Check is done against a moral	 	
3.	Tape: 6110	0 C 05:	SEC CHECKING: TYPES OF WITHHOLDS	 	
4.	DEMO:				
	a. An int	entional	withhold	 	
	b. An un	intentior	nal withhold	 	
	c. A repu	utational	withhold	 	
5.	HCOB 19	Oct. 61	SECURITY QUESTIONS MUST BE NULLED	 	
6.	DEMO:		ain danger of security checking is not a person's past but failing to do so hly."	 	
7.	Tape: 6110	0C26:	SECURITY CHECKING: AUDITING ERRORS	 	
8.	DEMO:	The liab	pility of not pulling a withhold tely.	 	
9.	Tape: 6110	0C02:	HOW TO SECURITY CHECK	 	
10.	DEMO:	•	s vital that an auditor's TRs be in when Security Check.	 	
11.	HCOB 16	Nov. 61	SEC CHECKING	 	
12.	DEMO:		ne auditor should do when a pc gives a ity in response to a Confessional n.	 	
13.	BOOK:	E-Mete	r Essentials, Chapter H	 	
14.	HCOB 13	Dec 61	VARYING SEC CHECK QUESTIONS	 	
15.	DEMO:	When a question	n auditor would vary a Sec Check n.	 	
16.	Tape: 620	5C02:	TVD-4A & 4B - PREPCHECKING, Parts I & II	 	
17.	Tape: 620	5C03:	CRAFTSMANSHIP: FUNDAMENTALS	 	
18.	DEMO:	How cle	earing withholds can improve IQ.	 	
19.	HCOB 6 S	ep. 78	FOLLOWING UP ON DIRTY NEEDLES	 	
20	Topo: 6201	FC22:	TVD 7 FIGH 8 FILMELE CHECKING		

DIRTY NEEDLES

	21.	DRILL:	Coach answ rapidly tappi simulate dirt simulate rea On any dirty student mus area that proflunk, the column LRH referent when the student answer.	on a dirty needle, on a doll. ers for the doll and holds the cans, ng his finger on the cans to y needles or squeezing them to ds. Student runs "Do birds fly?" needle simulated by the coach, t further question the coach on the oduced the dirty needle. On any ach shows the student the exact ce violated. The drill is passed udent has demonstrated he can ollow up on a dirty needle.		
*	22.	HCOB 30	July 70	THE TECH AND ETHICS OF CONFESSIONALS	 	
	23.	DEMO:	Why a Confe F/N.	essional question must be taken to	 	
*	24.	HCOB 21	Jan 60 I	JUSTIFICATION	 	
	25.	DEMO:	Justification,	and how it comes about.	 	
*	26.	HCOB 8	June 84	FPRD Series 4 CLEARING JUSTIFICATIONS	 	
	27.	DEMO:	Why it is imp	oortant to get the preclear's for an overt.	 	
*	28.	HCOB 17	Feb. 74	C/S Series 91 MUTUAL OUT-RUDS	 	
	29.	DEMO:				
		a. Wha	t is meant by '	'mutual out-ruds"	 	
			n you would are handled.	look for mutual out-ruds and how	 	
*	30.	HCOB 3	Sept. 78	DEFINITION OF A ROCK SLAM	 	
*	31.	HCOB 1 N	Nov. 74RA 5.9.78	ROCK SLAMS AND ROCKSLAMMERS	 	
	32.	DEMO:		ce between someone who has "List One R/Ser."	 	
	33.	HCOB 6	June 84 I	ROCK SLAMS, MORE ABOUT	 	
*	34.	HCOB 10 Rev. 5	Aug. 76R 5.9.78	R/Ses, WHAT THEY MEAN	 	
	35.	DEMO:	connected to	using a meter with no pc or cord o it, as given in HCOB 10 Aug. WHAT THEY MEAN.	 	
	36.	CLAY DE	EVIL II OR QL	CK SLAM MEANS A HIDDEN NTENTION ON THE SUBJECT JESTION UNDER DISCUSSION JDITING."		

	37.	DRI	ILL:	CR0000-5: "N	Meter Trim Check"	 	
*	38.	HC	OB 10	May 72	ROBOTISM	 	
	39.	DEI	MO:	The Anatomy	of a robot.	 	
*	40.	HC	OB 11	Apr. 82	SEC CHECKING IMPLANTS	 	
*	41.	HC	OB 13	Apr. 82	STILL NEEDLE AND CONFESSIONALS	 	
	42.	DEI	MO:				
		a.	Wha	t a still needle	means in Sec Checking.	 	
		b.	How Chec	•	a still needle when doing a Sec	 	
		C.		t an F/N that means in Sec (does not flow and springs at the Checking.	 	
		d.		•	ndle, in Sec Checking, an F/N that springs at the end.	 	
	43.	HC	OB 7 .	Jan. 85	HCO CONFESSIONALS	 	
*	44.	HC	OB 1 N	Mar. 77 II	CONFESSIONAL FORMS	 	
	45.	HC	OB 7 N	May 77	LONG DURATION SEC CHECKCHECKING	 	
	46.	DEI	MO:	When you wo	ould use Long Duration Sec a pc.	 	
*	47.	HC	OB 13	Aug. 87	CONFESSIONALS – TYPES OF TRs	 	
*	48.			Nov. 78RA I v. 26.7.86	PROCLAMATION, POWER TO FORGIVE	 	
	49.	DEI	MO:		of granting the preclear after a Confessional has been	 	
*	50.			Nov. 78RB 3.10.00	CONFESSIONAL PROCEDURE	 	
	51.	DEI	MO:	uses the que apple?" with Coach holds simulate read the student the Each of the student the Each of the student the Student the Each of the Student Each of the Studen	procedure on a doll. The student stion "Have you ever eaten an the coach answering for the doll. the cans and squeezes them to ds. On any flunk, the coach shows he exact LRH reference violated. Steps is done unbullbaited, then ach step is passed when the demonstrated he can do the action indardly.		
		a.	Clea	ring the Questi	on.	 	
		b.		ring the pc unompasses.	derstands the question and what it	 	

C.	Taking a Confessional question to F/N.	 	
d.	Pulling a Missed W/H, to F/N.	 	
e.	Compartmenting a question.	 	
f.	Helping a pc who needs assistance in locating an answer to Confessional question.	 	
g.	Varying a Confessional question.	 	
h.	Use of buttons, as necessary, to F/N a Confessional question.	 	
i.	Handling a pc who is trying to get off motivators, justifications or someone else's withholds.	 	
j.	Handling a pc who is attempting to misdirect the auditor.	 	
k.	Pc nattering.	 	
I.	Pc ARC breaking.	 	
m.	Handling a pc who gives a generality as an overt or withhold.	 	
n.	Handling a still needle during a Confessional.	 	
0.	Handling an F/N which does not flow but springs at the end, during a Confessional.	 	
p.	Handling a pc who tries to blow from the session.	 	
q.	Full Confessional procedure, handling a variety of situations.	 	
r.	Putting in the end ruds.	 	
S.	The forgiveness step, following a completed Confessional.	 	
	SECTION IX: OVERT/WITHHOLD PROCESSES		
НС	OB 8 Sept. 78RB MINI LIST OF GRADE 0-IV Rev. 16.11.87 PROCESSES (8,9,10)	 	
DR	ILL:		
a.	Study the commands for #9 in HCOB 8 Sept. 78RB and drill it on a doll with full session setup. Coach answers for the doll and holds the cans, squeezing them to simulate reads. On any flunk, the coach shows the student can the exact LRH reference violated. The drill is passed when the student can standardly run the process with the meter and keep session admin.		
	Unbullbaited	 	
	Bullbaited	 	

1.

2.

	b.	and drill it on a danswers for the dthem to simulate shows the student The drill is passed	nds for #10 in HCOB 8 Sept. 78RB doll with full session setup. Coach doll and holds the cans, squeezing reads. On any flunk, the coach to the exact LRH reference violated. It when the student can standardly with the meter and keep session	
		Unbullbaited		
		Bullbaited		
			SECTION X: EXPANDED GRADE II	
1.	HC	OB 14 Nov. 87 IV	EXPANDED GRADE II PROCESS CHECKLIST	
2.	НС	OB 7 Apr. 61RC	Confessional Form 1RA JOHANNESBURG CONFESSIONAL LIST	
		STU	SECTION XI: DENT THEORY COMPLETION	
ST	UDE	NT ATTEST:		
		owing attest is to be Grade I processes	e signed off, point by point, before the	student begins
		udent has any ques he should retread h	stion or reservation about attesting to imself in that area.	any of the points
		nen the student has good results on Gr	acquired these skills without question ade I processes:	n will he or she
a.		now and can fully apudent Hat.	oply the study technology given in the	
b.		ave applied the stud this course.	dy technology of the Student Hat fully	while
c.	Ιu	nderstand the E-Me	eter and how to use it.	
d.	l kı	now and can recogr	nize an instant read on the E-Meter.	
e.		now and can recogr d a rock slam.	nize the difference between a dirty ne	edle
f.	l kı	now how to follow u	p on and clean a dirty needle.	
g.	l h	ave acquired excell	ent TRs 0-9 by drilling each to its EP.	
h.	l u A.	nderstand Q and A	and can audit Level II skills without Q	e and
i.	Ιu	nderstand and can	run O/W processes.	
j.	l h	ave a good grasp o	f withhold and missed withhold tech, a	and

1.

		am able to pull	withholds and missed	withholds.	
	k.	I understand ar	nd can do Confessiona	ls.	
	l.		e theory and rules regards esses and can apply th	arding checking questions em.	
STI	JDE	NT ATTEST:		DATE:	
2.	СО	NDITIONAL:			
			ot completed Method C he materials of this che	One Word Clearing, an examination is ecksheet.	fully
EX	AMII	NER:		DATE:	
			SECTION STUDENT AU		
			gins student auditing o 70RC II, STUDENT A	of Grade I processes. Pcs are procured UDITING.	b
	his	training level. W		red by anyone to audit processes aborsses are necessary for a case, upper- dit the actions.	
	GR RE	ADE I (WITH C/	S OK), AND MAY DO S T THESE EXPANDED	EGIN CO-AUDITING OF EXPANDED SO IF YOU WISH. YOU ARE NOT GRADES IN ORDER TO COMPLET	
		f: HCOB 8 Sept. OCESSES	78RB, Rev. 16.11.87 -	- MINI LIST OF GRADE 0-IV	
	1.	PRACTICAL:	•	Sept. 78RB on a pc to completely exam report and C/S attest.	
	2.	PRACTICAL:	•	Sept. 78RB on a pc to completely exam report and C/S attest.	
	3.	PRACTICAL:	-	S Sept. 78RB on a pc to completely exam report and C/S attest.	
	4.	CONDITIONAL	•	isunderstandings on the standard aterials of Level I reviewed and	
	5.	ATTESTATION	S:		
		test that I have s vel II, as given ab	•	auditing requirements for certification	on
STI	JDE	NT ATTEST:		DATE:	
	cer		•	ed the Level I auditing requirements for onstrated his competence in auditing	
SU	PER	VISOR ATTEST	:	DATE:	
STI	JDE	NT C/S ATTEST	:	DATE:	

SECTION XIII: STUDENT COURSE COMPLETION

1. STUDENT COMPLETION:

		ave completed the requirements of this checksheet terial.	and I know and can apply this	
STUDENT ATTEST:			DATE:	
		ave trained this student to the best of my ability and uirements of this checksheet and knows and can a	•	
SUPERVISOR ATTEST:			DATE:	
		ly when the student has acquired these skills withouse good results on Grade II processes:	out question will he or she	
2 .	ST	UDENT ATTEST AT C&A:		
	I at	I attest:		
	a.	I have exchanged for my course.		
	b.	I have studied and understand all the materials of	n the checksheet.	
	C.	I have done all the drills on the checksheet.		
	d.	I can produce the results required in the material	s of the course.	
STU	JDE	NT ATTEST:	DATE:	
C&	A:		DATE:	
		e student is awarded the certificate of HUBBARD (ovisional).	CERTIFIED AUDITOR	
(Ro	oute	this checksheet to the Course Admin for filing in th	e student's folder.)	
DK:	:jaw	Revision b Independe	ent Checksheet Compilations	