

**Independent Checksheets**  
**Independent Checksheets Foundation**

**CHECKSHEET OF 11 MAY 2010**

Non-Confidential Downloads

**INDEPENDENT SCIENTOLOGY LEVEL IV**  
**HUBBARD ADVANCED AUDITOR (HAA)**

NAME: \_\_\_\_\_ ORG: \_\_\_\_\_

POST/OCCUPATION: \_\_\_\_\_

DATE STARTED: \_\_\_\_\_ DATE COMPLETED: \_\_\_\_\_

This Checksheet contains the knowledge vital for survival of Scientology Level IV technology. It deals with the technology of "rightness and wrongness," the fixed solution or service facsimile and its handling.

**PREREQUISITES:** The Student Hat  
A Professional TRs Course  
Method One Word Clearing  
Provisional Class III

(Method One Word Clearing is a prerequisite for training at this level, except where waived by a qualified C/S as covered in HCO PL 25 Sept. 79RB II, Rev. 1.7.85, METHOD ONE WORD CLEARING.)

**MATERIALS:** The Level IV Course Pack  
The Level IV Tapes  
Handbook for Preclears  
Advanced Procedure and Axioms  
The Book of E-Meter Drills  
Dianetics and Scientology Technical Dictionary  
E-Meter

**STUDY TECH:** Study tech is to be applied in full throughout this course. The materials are to be studied and drilled in sequence. By initialing the blank after each checksheet entry, you are attesting that you fully understand and can apply the data.

**DRILLS ARE TO BE DONE FULLY TO THEIR RESULT.** If you are not a fast flow student, you must star-rate check out on all items marked with an asterisk (\*). (Ref. HCOB 13 Aug. 72RA, FAST FLOW TRAINING) The course does not require twinning.

**PRODUCT:** A Hubbard Professional Auditor who is able to audit others to Grade IV Ability Release standardly.

**CERTIFICATE:** Upon successful completion of this course, the student may be awarded the certificate of PROVISIONAL HUBBARD ADVANCED AUDITOR.

**LENGTH OF COURSE:** Two weeks full time (40 hours per week).

**SECTION I:**  
**ORIENTATION**

- |      |   |  |       |
|------|---|--|-------|
| * 1. | HCO PL 7 Feb. 65                        | KSW Series 1<br>KEEPING SCIENTOLOGY<br>WORKING | _____ |
| * 2. | HCO PL 17 June 70RB<br>Re-Rev. 25.10.83 | KSW Series 5R<br>TECHNICAL DEGRADES            | _____ |

- \* 3. HCO PL 22 Nov. 67RA                      KSW Series 25  
       Rev. 12.4.83                                OUT-TECH                      \_\_\_\_\_

**SECTION II:  
 CLASS IV AND GRADE IV**

- \* 1. CLASSIFICATION, GRADATION AND AWARENESS  
 CHART OF LEVELS AND CERTIFICATE – Class IV  
 Auditor section and Grade IV Expanded section.                      \_\_\_\_\_
- 2. HCO PL 23 Oct. 80R II                      CHART OF ABILITIES  
       Rev. 16.11.87                                GAINED FOR LOWER  
     LEVELS AND EXPANDED  
     LOWER GRADES                      \_\_\_\_\_
- 3. DEMO:    The Abilities Gained for Grade IV.                      \_\_\_\_\_

**SECTION III:  
 HANDBOOK FOR PRECLEARS**

- 1. Chapter: "How to Use This Book"                      \_\_\_\_\_
- 2. Chapter: "On the State of Man"                      \_\_\_\_\_
- 3. Chapter: "An Ideal State of Being"                      \_\_\_\_\_
- 4. Chapter: "The Goals of Man"                      \_\_\_\_\_
- 5. Chapter: "The Human Mind"                      \_\_\_\_\_
- 6. DEMO:    What a facsimile is.                      \_\_\_\_\_
- 7. Chapter: "The Control Center"                      \_\_\_\_\_
- 8. DEMO:    How the control center ("I") operates in its  
                   environment using the body and mind.                      \_\_\_\_\_
- 9. Chapter: "Emotion"                      \_\_\_\_\_
- 10. Chapter: "Processing"                      \_\_\_\_\_
- 12. CHART OF ATTITUDES                      \_\_\_\_\_
- 11. Chapter: "Processing Section"                      \_\_\_\_\_
  - a.    The First Act                      \_\_\_\_\_
  - b.    The Second Act                      \_\_\_\_\_
  - c.    The Third Act                      \_\_\_\_\_
  - d.    The Fourth Act                      \_\_\_\_\_
  - e.    DEMO: The liability of having one's attention either  
       too fixed or too unfixed.                      \_\_\_\_\_
  - f.    The Fifth Act                      \_\_\_\_\_
  - g.    DEMO: Why someone's troubles, from a physical  
       standpoint, apparently stem from moments when they  
       tried to help and failed.                      \_\_\_\_\_

- h. The Sixth Act \_\_\_\_\_
- i. The Seventh Act \_\_\_\_\_
- j. The Eighth Act \_\_\_\_\_
- k. The Ninth Act \_\_\_\_\_
- l. DEMO: How the counter-emotion of one person can affect another person's facsimiles. \_\_\_\_\_
- m. The Tenth Act \_\_\_\_\_
- n. The Eleventh Act \_\_\_\_\_
- o. The Twelfth Act \_\_\_\_\_
- p. The Thirteenth Act \_\_\_\_\_
- q. DEMO: What can happen to a person's facsimiles if he blames others for being cause. \_\_\_\_\_
- r. The Fourteenth Act \_\_\_\_\_
- s. The Fifteenth Act \_\_\_\_\_

**SECTION IV:  
METERING**

- \* 1. HCOB 8 June 70                      LOW TA HANDLING                      \_\_\_\_\_
- 2. DEMO: How poor TRs or rough auditing can cause a pc to have a low TA.                      \_\_\_\_\_
- 3. DRILL: Do the following E-Meter drills per The Book of E-Meter Drills. The Course Supervisor will issue pink sheets for any earlier E-Meter drills observed to be out.                      \_\_\_\_\_
  - a. E-Metter Drill 12: "Needle Actions"                      \_\_\_\_\_
  - b. E-Metter Drill 19: "Instant Reads"                      \_\_\_\_\_
  - c. E-Metter Drill 20: "How to Dirty and Clean a Needle"                      \_\_\_\_\_
  - d. E-Metter Drill 24: "Assessment by Instant Read"                      \_\_\_\_\_
  - e. E-Metter Drill 26: "Differentiation Between Sizes of Needle Reads"                      \_\_\_\_\_

**SECTION V:  
STYLES OF AUDITING**

- 1. HCOB 6 Nov. 64                      STYLES OF AUDITING                      \_\_\_\_\_  
(section headed LEVEL IV, DIRECT STYLE AUDITING)
- 2. DEMO: What is meant by "Direct-Style Auditing"?                      \_\_\_\_\_

**SECTION VI:  
PTS/SP DATA**

- \* 1. HCO PL 27 Oct. 64R      POLICIES ON PHYSICAL  
    Rev. 15.11.87            HEALING, INSANITY AND  
                                    SOURCES OF TROUBLE            \_\_\_\_\_
  
- 2. DEMO:    Demo each of the sources of trouble (a-j).

  - a. \_\_\_\_\_    b. \_\_\_\_\_
  - c. \_\_\_\_\_    d. \_\_\_\_\_
  - e. \_\_\_\_\_    f. \_\_\_\_\_
  - g. \_\_\_\_\_    h. \_\_\_\_\_
  - i. \_\_\_\_\_    j. \_\_\_\_\_

  
- 3. HCO PL 7 Aug. 65            SUPPRESSIVE PERSONS,  
                                    MAIN CHARACTERISTICS OF            \_\_\_\_\_
  
- \* 4. HCO PL 5 Apr. 65            HANDLING THE  
                                    SUPPRESSIVE PERSON,  
                                    THE BASICS OF INSANITY            \_\_\_\_\_
  
- 5. CLAY DEMO:    A suppressive person.            \_\_\_\_\_
  
- 6. Tape: 6608C02:    SUPPRESSIVES AND GAEs            \_\_\_\_\_
  
- \* 7. HCOB 27 Sept. 66            THE ANTISOCIAL  
                                    PERSONALITY, THE ANTI-  
                                    SCIENTOLOGIST                    \_\_\_\_\_
  
- 9. ESSAY:

  - a. Write an example you have observed or experienced  
    of each of the 12 Characteristics of an anti-social  
    personality. When finished turn your essay into the  
    Supervisor.  

1. _____	2. _____
3. _____	4. _____
5. _____	6. _____
7. _____	8. _____
9. _____	10. _____
11. _____	12. _____
  
  - b. Write an example you have observed or experienced  
    of each of the characteristics of a social personality.  
    When finished turn your essay into the Supervisor.  

1. _____	2. _____
3. _____	4. _____
5. _____	6. _____

	7.	_____	_____	_____		8.	_____	_____	_____	
		9.	_____	_____	_____		10.	_____	_____	
		11.	_____	_____	_____		12.	_____	_____	
*	9.	HCOB 31 Dec. 78R III Rev. 26.7.86	EDUCATING THE POTENTIAL TROUBLE SOURCE, THE FIRST STEP TOWARD HANDLING: PTS C/S-1					_____	_____	_____
	10.	DEMO:	The purpose of the PTS C/S-1					_____	_____	_____
	11.	HCOB 20 Oct. 81R Rev. 10.9.83	PTS TYPE A HANDLING					_____	_____	_____
	12.	DEMO:	Why it is important to write up a program for a person to handle his PTS situation and how you would handle the person if there was any BI on the program, including the program not getting done.					_____	_____	_____
*	13.	HCOB 24 Apr. 72 I	C/S Series 79 EXPANDED DIANETICS SERIES 5, PTS INTERVIEWS					_____	_____	_____
	14.	DRILL:	A PTS interview on a doll. Coach answers for the doll and holds the cans, squeezing them to simulate reads. Any flunk is handled by reference to the exact LRH material violated. The drill is passed when the student has demonstrated that he can do the standard PTS interview.					_____	_____	_____
*	15.	HCOB 10 Aug. 73	PTS HANDLING					_____	_____	_____
	16.	DRILL:	On a doll, drill a PTS handling per HCOB 10 Aug. 73. Coach answers for the doll and holds the cans, squeezing them to simulate reads. Flunks are handled by reference to the exact LRH material violated. The drill is passed when the student has demonstrated that he can do the standard PTS handling per HCOB 10 Aug. 73.					_____	_____	_____
*	17.	HCOB 8 Mar. 83	HANDLING PTS SITUATIONS					_____	_____	_____
	18.	DEMO:	How a PTS Type A can be coached through a handling.					_____	_____	_____
*	19.	HCOB 16 Apr. 82	MORE ON PTS HANDLING					_____	_____	_____
	20.	DEMO:	How one could become PTS to a class.					_____	_____	_____
	21.	DRILL:	PTS Type A handling on a doll. Coach makes up a PTS Type A situation and answers for the doll. Student must handle as per the issues in this checksheet section, including drawing up a program for handling the situation found and following up to ensure the handling					_____	_____	_____
*	22.	HCOB 10 Sept. 83	PTSness AND DISCONNECTION					_____	_____	_____

23.	DEMO:	How one could become PTS to a class.			
	a.	How to handle an antagonistic source.	_____	_____	_____
	b.	When disconnection is used.	_____	_____	_____
	c.	How to disconnect.	_____	_____	_____
	d.	The handling of a person who refuses to disconnect from an antagonistic source.	_____	_____	_____
* 24.	HCOB 24 Nov. 65	SEARCH AND DISCOVERY	_____	_____	_____
25.	DEMO:	The three types of PTS, and the handling of each.			
	a.	Type One	_____	_____	_____
	b.	Type Two	_____	_____	_____
	c.	Type Three	_____	_____	_____
26.	HCOB 28 Jan. 66	SEARCH AND DISCOVERY DATA, HOW A SUPPRESSIVE BECOMES ONE	_____	_____	_____
* 27.	HCOB 5 Feb. 66	S AND D WARNING	_____	_____	_____
* 28.	HCOB 10 June 66 II	S&D – THE MISSED ITEM	_____	_____	_____
29.	CLAY DEMO:	Illness = only PTS.	_____	_____	_____
30.	DEMO:	What you know if a person who has had an S&D gets sick, and how you handle.	_____	_____	_____
* 31.	HCOB 19 Jan. 68	S&Ds BY BUTTON	_____	_____	_____
32.	HCOB 19 Nov. 78	L&N LISTS – THE ITEM “ME”	_____	_____	_____
33.	DRILL:	Drill doing 3 S&Ds on a doll. Coach answers for the doll (using fruit names for items) and holds the cans, squeezing them to simulate reads. Any flunk is handled by reference to the exact LRH material violated. The drill is passed when the student has demonstrated he can do 3 S&Ds standardly, with meter and worksheets.			
		Unbullbaited	_____	_____	_____
		Bullbaited	_____	_____	_____
* 34.	HCO PL 20 Oct. 76RA Rev. 25.8.87	PTS DATA	_____	_____	_____
35.	DEMO:	Why a full PTS handling includes having the PTS study the PTS/SP Checksheet.			
36.	HCOB 31 Dec. 78RA II Rev. 26.7.86	OUTLINE OF PTS HANDLING	_____	_____	_____
* 37.	HCOB 21 May 85	C/S Series 121 TWO TYPES OF PTSes	_____	_____	_____

- 38. DEMO: The handling a C/S would program a pc for if the pc said he was PTS to a well intentioned person.

**SECTION VII:  
JUSTIFIED O/Ws**

- 1. WORD CLEAR & DEMO:
  - a. a DED \_\_\_\_\_
  - b. a DEDEX \_\_\_\_\_
- 2. HCOB 7 July 64                   JUSTIFICATIONS \_\_\_\_\_
- 3. HCOB 8 July 64                   MORE JUSTIFICATIONS \_\_\_\_\_
- 4. DEMO: The mechanism of the justification of overts \_\_\_\_\_

**SECTION VIII:  
ADVANCED PROCEDURE AND AXIOMS**

- 1. Introduction \_\_\_\_\_
- 2. Chapter: "Self-Determinism" \_\_\_\_\_
- 3. DEMO: How an individual can become the effect of his own causes. \_\_\_\_\_
- 4. Chapter: "Justice" \_\_\_\_\_
- 5. Chapter: "The Role of the Auditor" \_\_\_\_\_
- 6. Chapter: "An Evolution of a Man" \_\_\_\_\_
- 7. Chapter: "Advanced Procedure" \_\_\_\_\_
- 8. Chapter: "Precautions" \_\_\_\_\_
- 9. Chapter: "Thought" \_\_\_\_\_
- 10. Chapter: "Emotion" \_\_\_\_\_
- 11. Chapter: "Effort" \_\_\_\_\_
- 12. Chapter: "Effort Processing" \_\_\_\_\_
- 13. DEMO: How the amount of effort a pc has been overcome by determines his position on the tone scale. \_\_\_\_\_
- 14. Chapter: "Postulates" \_\_\_\_\_
- 15. Chapter: "Evaluation" \_\_\_\_\_
- 16. Chapter: "Types of Cases – Past, Present and Future" \_\_\_\_\_
- 17. Chapter: "Wide Open and Occluded" \_\_\_\_\_
- 18. Chapter: "Computations" \_\_\_\_\_

- 19. Chapter: "Service Facsimiles" \_\_\_\_\_
- 20. DEMO: How a preclear uses a service facsimile to apologize for his failures. \_\_\_\_\_
- 21. DEMO: The anatomy of a service facsimile. \_\_\_\_\_
- 22. Chapter: "Dramatizations" \_\_\_\_\_
- 23. Chapter: "Sympathy Exciters" \_\_\_\_\_
- 24. Chapter: "Present Time Problems" \_\_\_\_\_
- 25. Chapter: "Past Problems" \_\_\_\_\_
- 26. Chapter: "Future Goals" \_\_\_\_\_
- 27. Chapter: "The Emotional Curve" \_\_\_\_\_
- 28. DEMO: The emotional curve. \_\_\_\_\_
- 29. Chapter: "An Analysis of Self-Determinism" \_\_\_\_\_
- 30. Chapter: "Responsibility" \_\_\_\_\_
- 31. DEMO: Full Responsibility. \_\_\_\_\_
- 32. DEMO: What rationalization is. \_\_\_\_\_
- 33. Chapter: "Full Responsibility – Cause and Effect" \_\_\_\_\_
- 34. Chapter: "Definitions, Logics and Axioms" \_\_\_\_\_
- . \_\_\_\_\_
- a. "The Logics" Page 161 \_\_\_\_\_
- b. "Axioms" Page 168 \_\_\_\_\_

**SECTION IX:  
SERVICE FACSIMILES**

- \* 1. HCOB 22 July 63      YOU CAN BE RIGHT \_\_\_\_\_
- 2. Tape: 6308C27:    RIGHTNESS AND WRONGNESS \_\_\_\_\_
- 3. HCOB 1 Sept. 63      ROUTINE THREE SC \_\_\_\_\_
- 4. Tape: 6309C03:    R3SC \_\_\_\_\_
- 5. Tape: 6309C04:    HOW TO FIND A SERVICE FACSIMILE \_\_\_\_\_
- 6. CLAY DEMO:    A computation. \_\_\_\_\_
- 7. CLAY DEMO:    A service facsimile. \_\_\_\_\_
- 8. Tape: 6309C05:    SERVICE FACSIMILES ASSESSMENT \_\_\_\_\_
- 9. Tape: 6309C12:    SERVICE FACSIMILES \_\_\_\_\_



10.	DEMO:	How a service facsimile is a substitute confront.	_____	_____	_____
11.	Tape: 6309C18:	SAINT HILL SERVICE FACSIMILE HANDLING	_____	_____	_____
*	12.	HCOB 5 Sept. 78 ANATOMY OF A SERVICE FACIMILE	_____	_____	_____
*	13.	HCOB 5 Sept. 78 II SERVICE FACIMILES AND ROCK SLAMS	_____	_____	_____
14.	DEMO:	The relationship between a service facsimile and R/S.	_____	_____	_____
*	15.	HCOB 6 Sept. 78 III ROUTINE THREE SC-A, FULL SERVICE FACSIMILE HANDLING UPDATED WITH NEW ERA DIANETICS	_____	_____	_____
16.	DEMO:	The procedure for handling a service facsimile. Note: This is not to include the handling of service facsimiles by New Era Dianetics.	_____	_____	_____
17.	HCOB 8 Sept. 78RB Rev. 16.11.87	MINI LIST OF GRADE 0-IV PROCESSES (13,14)	_____	_____	_____
18.	DRILL:				
	a.	Study the commands for #13 in HCOB 8 Sept. 78RB and drill it on a doll with full session setup. Coach answers for the doll and holds the cans, squeezing them to simulate reads. On any flunk the coach shows the student the exact LRH reference violated. The drill is passed when the student can standardly run the process with the meter and keep session admin.			
		Unbullbaited	_____	_____	_____
		Bullbaited	_____	_____	_____
	b.	Study the commands for #14 in HCOB 8 Sept. 78RB and drill it on a doll with full session setup. Coach answers for the doll and holds the cans, squeezing them to simulate reads. On any flunk the coach shows the student the exact LRH reference violated. The drill is passed when the student can standardly run the process with the meter and keep session admin.			
		Unbullbaited	_____	_____	_____
		Bullbaited	_____	_____	_____
<b>SECTION X: EXPANDED GRADE IV</b>					
1.	HCOB 14 Nov. 87 VI	EXPANDED GRADE IV PROCESS CHECKLIST	_____	_____	_____

**SECTION XI:  
STUDENT THEORY COMPLETION**

**1. STUDENT ATTEST:**

The following attest is to be signed off, point by point, before the student begins auditing Grade I processes.

If the student has any question or reservation about attesting to any of the points below, he should retread himself in that area.

Only when the student has acquired these skills without question will he or she achieve good results on Grade I processes:

- a. I know and can fully apply the study technology given in the Student Hat. \_\_\_\_\_
- b. I have applied the study technology of the Student Hat fully while on this course. \_\_\_\_\_
- c. I understand the E-Meter and know how to use it with precision. \_\_\_\_\_
- d. I have acquired excellent TRs 0-9 by drilling each to its EP. \_\_\_\_\_
- e. I fully understand the Laws of L&N and can apply them. \_\_\_\_\_
- f. I understand the materials on PTSness and SPs and can apply them. \_\_\_\_\_
- g. I understand and can deliver a metered PTS interview standardly. \_\_\_\_\_
- h. I understand and can deliver a standard PTS C/S-1. \_\_\_\_\_
- i. I have, without question, a good grasp of the materials on service facsimiles and can apply them. \_\_\_\_\_
- j. I can assess for and find a service facsimile. \_\_\_\_\_
- k. I can confidently run a service facsimile in the brackets. \_\_\_\_\_
- l. I understand the theory and rules regarding checking questions on Grade processes and can apply them. \_\_\_\_\_

STUDENT ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_

**2. CONDITIONAL:**

If the student has not completed Method One Word Clearing, an examination is fully passed in Qual on the materials of this checksheet.

EXAMINER: \_\_\_\_\_ DATE: \_\_\_\_\_

**SECTION XII:  
STUDENT AUDITING**

The student now begins student auditing of Grade I processes. Pcs are procured per HCO PL 8 June 70RC II, STUDENT AUDITING.

The student must not and cannot be required by anyone to audit processes above his training level. Where upper-level processes are necessary for a case, upper-level students should be called upon to audit the actions.

NOTE: YOU ARE NOW QUALIFIED TO BEGIN CO-AUDITING OF EXPANDED GRADE IV (WITH C/S OK), AND MAY DO SO IF YOU WISH. YOU ARE NOT REQUIRED TO AUDIT THESE EXPANDED GRADES IN ORDER TO COMPLETE THIS CHECKSHEET.

Ref: HCOB 8 Sept. 78RB, Rev. 16.11.87 – MINI LIST OF GRADE 0-IV PROCESSES

1. PRACTICAL: Audit #13 per HCOB 8 Sept. 78RB on a pc to completely satisfactory results by exam report and C/S attest. \_\_\_\_\_
2. PRACTICAL: Audit #14 per HCOB 8 Sept. 78RB on a pc to completely satisfactory results by exam report and C/S attest. \_\_\_\_\_
3. CONDITIONAL: Get any errors or misunderstandings on the standard application of the materials of Level IV reviewed and corrected. \_\_\_\_\_
4. ATTESTATIONS:

I attest that I have successfully fulfilled the auditing requirements for certification on Level III, as given above.

STUDENT ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_

I attest this student has successfully fulfilled the Level III auditing requirements for certification, as given above, and has demonstrated his competence in auditing the style of this level.

SUPERVISOR ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_

STUDENT C/S ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_

**SECTION XIII:  
STUDENT COURSE COMPLETION**

**1. STUDENT COMPLETION:**

I have completed the requirements of this checksheet and I know and can apply this material.

STUDENT ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_

I have trained this student to the best of my ability and he has completed the requirements of this checksheet and knows and can apply the checksheet data.

SUPERVISOR ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_

Only when the student has acquired these skills without question will he or she achieve good results on Grade IV processes:

**2. STUDENT ATTEST AT C&A:**

I attest:

- a. I have exchanged for my course. \_\_\_\_\_
- b. I have studied and understand all the materials on the checksheet. \_\_\_\_\_
- c. I have done all the drills on the checksheet. \_\_\_\_\_

d. I can produce the results required in the materials of the course. \_\_\_\_\_

STUDENT ATTEST: \_\_\_\_\_ DATE: \_\_\_\_\_

C&A: \_\_\_\_\_ DATE: \_\_\_\_\_

The student is awarded the certificate of HUBBARD ADVANCED AUDITOR  
(Provisional).

(Route this checksheet to the Course Admin for filing in the student's folder.)

Revision by  
Independent Checksheet Compilations

DK:jaw